



To: Board of Education  
From: Christine Hedstrom  
Re: **February 10, 2009 Agenda Item No. 3.B. 2008-2009 Calendar Modification**

**Presentation:** Action Item.

**Topic and Context:** On February 2, 2009, the EEA and Administration, on behalf of the Board of Education, agreed to make adjustments to the 2008-2009 School District Calendar. These changes were made to accommodate parent requests that the District avoid holding school during the third week of June, which was a result of the inclement weather days that have occurred so far this school year.

**Recommendation/Rationale:** The mutual agreement between the Board and EEA allowed us to reopen the 2007-2009 teacher contract to adjust the current school year calendar. In a collaborative effort, minutes were added to the school day at the elementary and middle levels. The number of minutes at the high school level is sufficient for these purposes and no additional minutes are added to the high school day. Agreeing to this will keep the school district in compliance with DPI regulations for number of school days and hours and avoid having to run school on June 15 and 16 this year.

In addition, all schools will eliminate two early release days scheduled for April 23 and June 4. These will now be full school days.

In the event of another inclement weather day before March 27, 2009, the teacher workday on March 30, 2009, will be a school day that will run on the early release schedule. Otherwise, March 30 will remain a teacher workday.

The school bus service has been advised of these changes and will be able to accommodate the new start and end times, as well as the potential for a school day on March 30.

**Recommended Board Motion: That the Board of Education approves the 2008-2009 District Calendar adjustments as presented.**

**Attachment:** Memo to DAT dated February 4, 2009  
Calculation of Additional Minutes to Meet the Target

February 4, 2009

To: DAT  
From: Chris Hedstrom, Mark Kapocius  
Re: 2008-2009 Calendar adjustments

The EEA and Elmbrook Administration have come to a non-precedent-setting agreement to adjust the current 2008-2009 school calendar in order to avoid scheduling make-up days into the third week of June. Pending Board approval on February 10, please prepare for the following changes.

In determining the number of days and hours required the following adjustments will be needed in order to be in compliance with DPI. In addition, we have built in additional time in the event another inclement weather day is called before March 31, 2009.

1. **Elementary Level:** Add seven minutes to each school day from Monday, February 16 through Friday, June 12, 2009: five minutes before the regular school day begins and two minutes at the end of the day. Beginning February 16, 2009, school will begin at 8:45 a.m. (five minutes earlier than usual) and end at 3:44 p.m. (two minutes later than usual).
2. **Middle School Level:** Add nine minutes to each school day from Monday, February 16 through Friday, June 12, 2009: five minutes before the regular school day begins, three minutes taken from the usual 30-minute lunch and added to periods 4/5, and add one minute to the end of the day. Beginning February 16, 2009, school will begin at 7:15 a.m. (five minutes earlier than usual) and end at 2:31 p.m. (one minute later than usual), and lunch will be scheduled for 27 minutes instead of 30, with the class period immediately before/after adding 3 minutes.
3. **High School Level:** No additional minutes are needed for the high school day. The times for high school do not change (7:55 a.m. -3:07 p.m.).
4. **Fairview South:** Fifteen additional minutes are needed at Fairview South. School start and end times to be discussed with FVS administration. Twelve minutes will be added to the morning and 3 minutes to the end of the day.
5. **Early Release Days:** Two early release days will be eliminated: April 23 and June 4, making these full school days, adding 135 minutes for each day.
6. **Teacher Work Day, March 30:** In the event of another inclement weather day, the March 30 teacher workday will become a school day that runs on the early release schedule. In the event no additional inclement weather days are called, school will not be held on Monday, March 30 as previously scheduled.

By implementing the foregoing, the School district of Elmbrook will remain in compliance with DPI requirements for contact days and hours of instruction.

Schools should notify parents and employees. The CAO will send out a press release.

# 2008-2009 Inclement Weather Make Up Days

Agreed to by EEA and BOE  
2-Feb-09

Explanation		Student Day			
		Old Start	Old End	New Start	New End
<b>Elementary</b>	Add 7 minutes to school day, Feb 16-June 12.	8:50	3:42	8:45	3:44
<b>Middle</b>	Add 9 minutes to school day, Feb 16 - June 12; 3 minutes taken from lunch time and added to fourth hour classes.	7:20	2:30	7:15	2:31
<b>High</b>	No additional minutes necessary	7:55	3:07	7:55	3:07
<b>FVS</b>	Add 15 minutes to school day, Feb 16-June 12.	8:20	2:55	8:08	2:58

## Calculation

	<i>Add'l minutes</i>	<i>ER Days</i>	<i>30-Mar</i>	<i>Total Minutes</i>	<i>Target</i>	<i>Min to Spare</i>
Elementary	532.00	270.00	242.00	1044.00	990	54.00
Middle	684.00	270.00	270.00	1224.00	1180	44.00
High	0.00	270.00	267.00	537.00	432	105.00
FVS	1140.00	270.00	270.00	1680.00	1650.2	29.80

Early Release Days	
Elementary	April 23 and
Middle	June 4 become
High	full school days.
FVS	

Teacher Work Day, Monday, March 30	
Elementary	Note: Used only if an additional inclement weather day is called.
Middle	
High	
FVS	