ELMBROOK SCHOOLS
School District of Elmbrook

MEMO TO: Board of Education
FROM: Christine Hedstrom
SUBJECT: **February 8, 2011 Agenda Item 3A2 – Personnel Matters: New Hires, Resignations(s), Retirement(s), Leave(s) of Absence, Contract Modification(s) and Layoff(s)**

Background/Content – One teacher has requested to resign from the district. Seven teachers have requested retirement privileges at the end of the 2010-2011 school year. Seven teachers have requested long term leave of absences.

Resignation:
Jenny Hendricks, a middle school teacher who is on her third year of leave has informed the District of her voluntary resignation.

Retirements:
Mark Adams, a physical education teacher at Brookfield Central High School, is requesting retirement privileges effective at the end of the 2010-2011 school year. Mr. Adams has served the district for 37 years.

Linda Aeppler, a drama and speech teacher at Brookfield East High School, is requesting retirement privileges effective at the end of the 2010-2011 school year. Ms. Aeppler has served the district for 35 years.

Marsha Moulton, a special education teacher at Fairview South School, is requesting retirement privileges effective at the end of the 2010-2011 school year. Ms. Moulton has served the district for 18 years as a teacher and six years as an assistant for a total of 24 years.

Linda Polulach, an instructional resource teacher at Swanson Elementary School, is requesting retirement privileges effective at the end of the 2010-2011 school year. Ms. Polulach has served the district for 42 years.

Paulette Romano, a 6th grade teacher at Pilgrim Park Middle School, is requesting retirement privileges effective at the end of the 2010-2011 school year. Ms. Romano has served the district for 15 years.

Maxine Weisz, a library media specialist at Pilgrim Park and Wisconsin Hills Middle Schools, is requesting retirement privileges effective at the end of the 2010-2011 school year. Ms. Weisz has served the district for 24 years.

Anna Zimmerman, a science teacher at Brookfield Central High School, is requesting retirement privileges effective at the end of the 2010-2011 school year. Ms. Zimmerman has served the district for 18 years.

Leaves of Absence:

The following teachers have requested a one year leave of absence pursuant to Sec. 8.7 of the Master Agreement. Section 8.7 provides that teachers may apply for an unpaid leave of absence for one to three years in duration. These teachers shall be guaranteed a return to a district position subject to the lay-off provision at the time of their return and may continue in the District's health, dental and life insurance by paying the District for the coverage selected. All teachers must have at least five years of service with the district to qualify for a leave.

- Jamie Gebauer, an academic support teacher (40%) at Pilgrim Park Middle School, one year leave of absence.
- Dennis Gillingham, a math teacher at Brookfield Central High School, one year leave of absence to pursue a doctoral degree in math education.
- Dori Jones, a kindergarten teacher at Dixon Elementary, one year leave of absence.
- Sarah Dupee, an elementary teacher currently on an unpaid leave, has requested a second year leave of absence.
- Elisa Romanowich, an elementary teacher currently on an unpaid leave, has requested a second year leave of absence.
- Wendy Kendeigh, an elementary teacher currently on an unpaid leave, has requested a second year leave of absence.

The following teacher has requested a one year leave of absence pursuant to Sec. 8.5 of the Master Agreement. Section 8.5 provides that teachers may apply for an unpaid leave of absence of up to one year in length. Teachers on such a leave shall be guaranteed a return to a district position only if there is an opening for which they are certified and may continue in the District's health, dental and life insurance by paying the District for the coverage selected.

- Kelty Scoby, a Kindergarten teacher at Burleigh Elementary, one year leave of absence.

Recommended Board Motion – That the Board of Education approves the resignation of Jenny Hendricks; the retirements of Mark Adams, Linda Aeppler, Marsha Moulton, Linda Polulach, Paulette Romano, Maxine Weisz, and Anna Zimmerman; and the leaves of absence for Jamie Gebauer, Dennis Gillingham, Dori Jones, Sarah Dupee, Elisa Romanowich, Wendy Kendeigh, and Kelty Scoby.