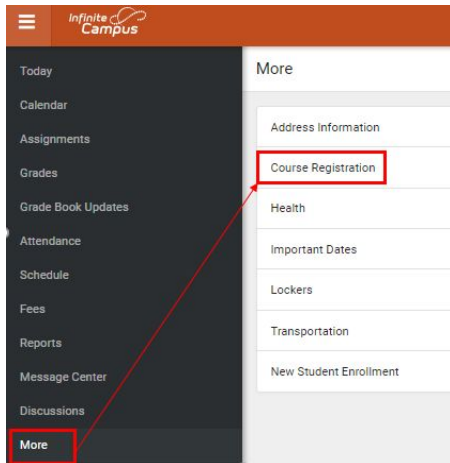


DIRECTIONS FOR REGISTRATION Summer School 19-20 ONLINE Instruction

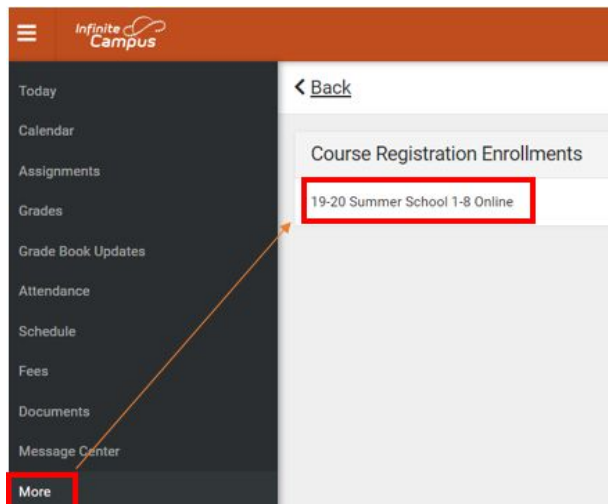
May 26 - June 2 @ 8am, 2020

To register for Summer School 19-20 ONLINE Instruction classes:

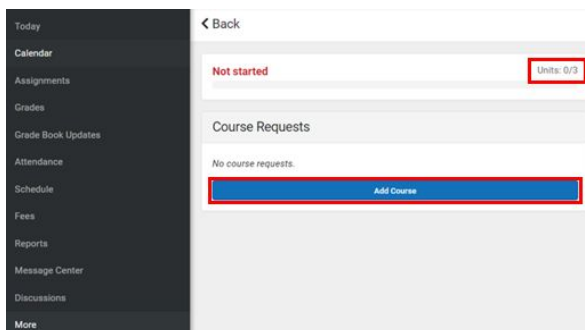
1. Log in to [Infinite Campus Student/Parent Portal](https://elmbrookwi.infinitecampus.org/campus/portal/elmbrook.jsp). This must be done on the webpage, not on the Phone App. (Website: <https://elmbrookwi.infinitecampus.org/campus/portal/elmbrook.jsp>)
2. Once logged in, on the left side panel, click on **More** and then **Course Registration**



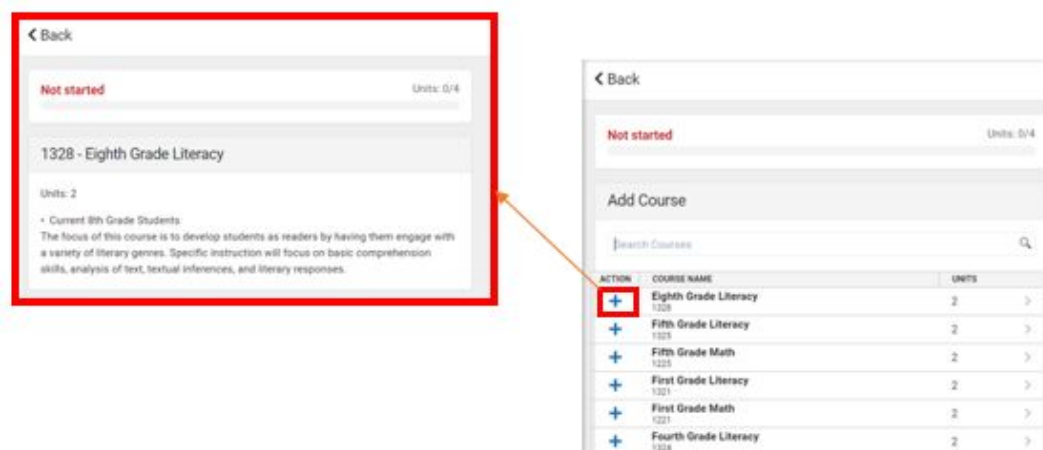
3. The following screen will show you the year and school the student will be selecting courses for during this registration process. Click on the school name.



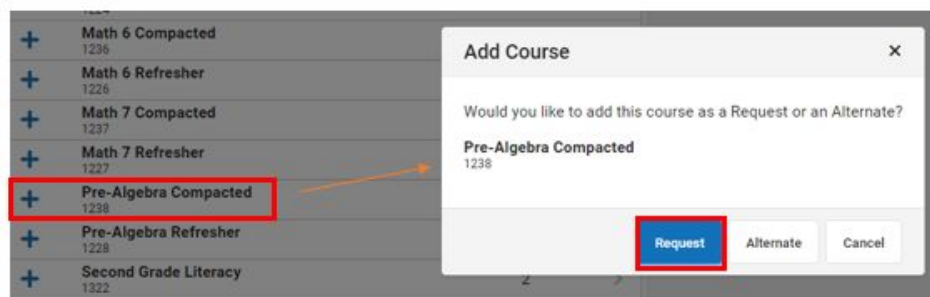
4. Click the **Add Course** button to view the course list.



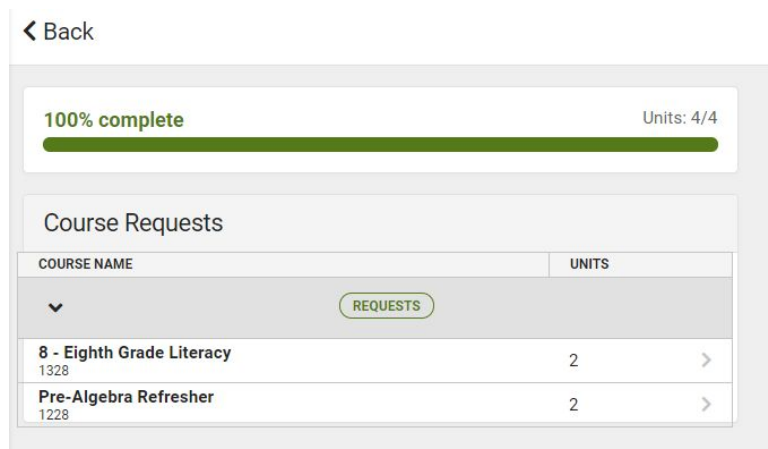
- Choose Math and/or Literacy course(s) based on your student's current grade level.



- The following screen will display the course list. Students can search via scrolling through the list or by entering the course name in the Search box. Click on the blue “+” to quickly add a course as a “**Request**” or click on the course name to see a course description. Please note, NO ALTERNATES are necessary for ONLINE instruction.



- Continue requesting courses by clicking **Back**. When you have completed registering, check your Course Requests to ensure all courses are listed. Ignore the progress bar or Units summarization. This is not applicable for ONLINE instruction. Click the **Print Summary Request** to print a copy for your records. **You do not need to save what you have entered.** The online course registration process is now completed.



- Any questions please contact Monica Bianco at biancom@elmbrookschools.org or see our [website](#).