

*A special thank you to Skyler Koster & Erin Halada
who contributed artwork to the student planner covers*

Brookfield East High School
3305 N. Lilly Road, Brookfield, WI 53005
School Code: 500281

Dedicated to Academic and Human Excellence:

Committed to 100% of our students ready to access and to experience
success in their post-secondary pursuits

Administrative Team

Mr. Andrew Farley *Mrs. Darcie Fellmeth* *Mrs. Cheryl Schenk*
Principal *Assoc. Principal (A-L)* *Assoc. Principal (M-Z)*

Mr. Ben Westphal *Athletic & Activities Director/Associate Principal*

Welcome to Brookfield East High School

Brookfield East is a nationally recognized community of learners. Our commitment to academic and human excellence is reflected in our core values as well as in our preparation of all students for post-graduate success by providing each East student with meaningful and enriching learning experiences, both inside and outside of the classroom. Our extensive course offerings and co-curricular opportunities afford students rigor, challenge and character development during their high school years.

As a Spartan, we encourage you to get involved whether it is through the arts, athletics, student government or one of the many clubs we have to offer. We feel confident that there is something here for everyone.

Brookfield East Core Values

We know that our culture is our strength

We believe our students will change the world

We focus on the student and believe all else will follow

We never stop learning and growing

We believe that success is a journey defined at an individual level

We strive to satisfy, to delight, and to nourish the whole person

We serve and support our local and global communities

We believe that teamwork multiplies our successes

We strive to be friendly and have a sense of humor

We know that learning is not limited to a location

Contact Information

School Office: (262)781-3500 **Athletic Office:** (262)781-1045
Attendance: (262)790-4096 **Health Room:** (262)781-4344
Student Services: (262)781-8380 **School Fax:** (262)790-5445

Staff Email:

E-mail staff by using up to the first seven letters of their last name and the first letter of their first name; for example Mr. Dave Wentworth's e-mail is: wentword@elmbrookschools.org

Equity of Educational Opportunity

The right of a person to be admitted to any school in the School District, and to participate fully in and enjoy the benefits of any curricular, extracurricular, pupil services, recreational or other programs or activities will not be abridged or impaired because of discrimination based upon a person's sex, race, age, religion, political beliefs, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap.

*The mission of the School District of Elmbrook is
"Every student ready for life, college, and career."*

BELL SCHEDULE

Monday, Tuesday, Wednesday, Friday

1st Block 7:55-9:20
 Excellence Period 9:26-9:56
2nd Block 10:02-11:31
3rd Block (A Lunch 11:37-12:07) Class 12:13-1:38
Class 11:37-12:19 (B Lunch 12:22-12:52) Class 12:55-1:38
 Class 11:37-1:02 (C Lunch 1:08-1:38)
4th Block 1:44-3:09

Thursday Early Release

1st Block 7:55-9:15
2nd Block 9:21-10:44
3rd Block (A Lunch 10:50-11:20) Class 11:26-12:45
Class 10:50-11:30 (B Lunch 11:33-12:03) Class 12:06-12:46
 Class 10:50-12:10 (C Lunch 12:16-12:46)
4th Block 12:52-2:12

B'EST MODE

Brookfield East is committed to excellence fostered through self-direction, a safe environment, and a supportive community.

IF YOU SEE SOMETHING, SAY SOMETHING

	Self-Direction	Supportive Community	Safe Environment
Classroom	<ul style="list-style-type: none"> *Both feet in the door – be on time *Be prepared for class – bring course materials and have assignments complete *Use respectful, school-appropriate language *Use electronic devices only when permitted by your teacher *Ask for help when you do not understand material 	<ul style="list-style-type: none"> *Positive acknowledgement for peers and staff *Be friendly and tolerant of others *Mutual respect – treat others as you would like to be treated *Listen when the designated person is speaking *Offer help to those in need 	<ul style="list-style-type: none"> *Keep aisles clear *Know and understand emergency procedures *Respect personal space *Respect other's belongings *Report bullying when you see it
Hallways	<ul style="list-style-type: none"> *Use restroom and locker during passing time *Use school-appropriate language (tone, volume & vocabulary) 	<ul style="list-style-type: none"> *Pick up trash and put it in a trash can *Use a hall pass during class time 	<ul style="list-style-type: none"> *When talking in groups, stand on one side of the hallway *Walk on the right side *Stay in authorized areas before, during, and after school
School Events	<ul style="list-style-type: none"> *Positively support Spartans *Use appropriate language (volume, tone, & vocabulary) 	<ul style="list-style-type: none"> *Respect opponents and their fans/welcome visitors *Be a positive role model 	<ul style="list-style-type: none"> *Ask for help from peers, staff, or others when necessary *Stay in authorized areas
Parking Lot	<ul style="list-style-type: none"> *Maintain slow speeds when driving *Be alert while walking 	<ul style="list-style-type: none"> *Take turns when exiting (one car at a time) *Park in your designated spot 	<ul style="list-style-type: none"> *Obey traffic laws *Allow time for safe driving to and from school *Lock your car

ATTENDANCE INFORMATION

(Policy & Practice Statement 5113)

Reporting an absence

To report an absence, call (262)790-4096. In the event of a student absence, a parent/guardian should notify the school within the hour or as soon as practical after the scheduled start of the school day. A pupil absent from school, who was not called in, shall upon his/her return present a written statement from the parent/guardian stating the reason for the absence. A parent/guardian is required to verify all excused absences with the school.

Students who are absent without an acceptable excuse for all or part of five (5) or more school days in a given semester are considered to be habitual truants and the designated school personnel will request a meeting with the parent/guardian to discuss the matter.

Students are considered unexcused if they:

- Leave school without previously obtaining an Office Permission slip, even during lunch and/or study halls.
- Are absent from school or any class (including study hall) without prior permission from parents.
- Obtain a pass to go to a certain place and do not report there.
- Become ill and go home or stay in the restroom instead of reporting to the Health Room.
- Fail to attend assemblies or school-sponsored field trips without prior approval.
- Fail to get absences verified/excused by a parent or guardian.

All students will be allowed 10 excused absences with prior written notification. Requests for absences are to be registered in advance with the principal/designee.

The absence will only be excused for one of the following reasons:

- Illness-mental or physical. Medical verification may be required.
- Family emergency or crisis.
- Attendance at the funeral of a relative or friend.
- Appointments with medical specialists; Verification of appointment must be produced.
- Attendance at special events of educational value as approved by administration (does not include skip days).
- Attendance at special family celebrations or religious holidays.
- A written request from the parent/guardian received prior to the dates of absence, for no more than 10 accumulated days in a school year.
 - "Family trips that can be taken only during the normal school term." A parent/guardian shall be required to notify the building principal/designee prior to leaving on a trip by completing the *Elmbrook District Family Trip* request form for the purpose of reviewing attendance and performance records. Student trips without parents/guardians are not excused absences.

Tardy vs. Absent

A student is tardy (excused or unexcused) if they arrive in the first fifteen minutes of the class period but considered absent (with an excused or unexcused reason code) if they arrive later than 15 minutes into the period. Classroom level consequences will be issued for unexcused tardies, with referral to the office for further consequences if the student continues to arrive late to class.

Closed Campus

Brookfield East High School is a closed campus. ***Violation of this policy is grounds for suspension and/or loss of parking privileges.*** Students must stay in the school building from the time they arrive until dismissal unless they have youth options, career exploration class, are in a dual enrollment program, have Senior Privilege Option on their

schedule or they have otherwise been excused by parents and/or school officials and have therefore obtained an Office Permission slip (O.P.). Any student who leaves campus without an Office Permission slip will be marked unexcused for the missed periods and will be subject to disciplinary procedures.

EXPECTATIONS

Academic Honesty-Policy 5131.2

The District regards academic honesty as vital to the academic, social and emotional development of all students. Honest and ethical behavior is an essential component in the learning process. Academic honesty requires that all academic work is the legitimate, truthful effort and product of the student. In contrast, academic dishonesty is an attempt by students to claim and show possession of effort, knowledge and/or skills that are not their own. Academic dishonesty in any form shall not be permitted (please see additional practice statement in Board policy)

Academic dishonesty includes, but is not limited to, the following examples:

- Plagiarizing materials taken from sources, such as books, periodicals, newspapers, or the Internet without appropriate documentation.
- Submitting another person's work as one's own (e.g. other students, parents, siblings).
- Copying another student's homework, test, quiz, project, book report, assignment, or take-home test.
- Allowing another student to copy a test, homework assignment, quiz, project, book report, assignment or take-home test.
- Providing or accepting information regarding specific test content.
- Stealing copies of tests or answer keys.
- Changing answer(s) on a test, assignment, or project after grading.
- Changing grades in a grade book or altering a computer grading program.
- Using technology in a manner not specified by the teacher.
- Copying or downloading of electronic information without authorization.
- Collaborating when not permitted.
- Using an electronic translator for foreign language without authorization.
- Fabricating data in a lab setting.
- Stealing academic materials.
- Using concealed notes on tests.
- Attempting to receive credit for the same work in two different classes without teacher authorization.

Appropriate use of Technology-Policy 6177

Users are required to follow the guidelines outlined in this Policy, as well as other school rules and other related policies. The term "technology resources," includes but is not limited to laptop and desktop computers, cell phones, smart phones, telephones, tablets, servers, e-readers, storage media, handheld devices, printers, scanners, software and other District-owned or contracted-for electronic communication equipment. The District prohibits users of the District's network from using, accessing, storing or transmitting inappropriate content. Examples of inappropriate content include offensive, profane, abusive, harassing, sexually explicit, threatening or obscene language or visual depictions, as well as pornography and child pornography. Administrators may confiscate and search personal devices while on District property if the administrator has reasonable suspicion that the use of the device or technology is in violation of this Policy. The District will cooperate fully with local, state or federal officials in any investigation related to any illegal activities conducted through the District's systems.

Bullying-Policy 5148

"Bullying" is typically aggressive or hostile behavior that is intentional and involves an imbalance of power between the bully and the bullied. The behavior is repeated over time. Bullying is prohibited at school, on school premises, during school-sponsored activities, on school busses and at bus stops, or through the use of electronic, computer, and telecommunications messaging devices (cyber bullying). In situations where bullying occurs off school property or on a non-school computer or technology device(s) but is brought to the attention of school officials, any disciplinary action shall be based upon whether the conduct is determined to disrupt or prevent a safe and positive educational or work environment.

Chemical Use and/or Abuse -Policy 5146.5

The possession, use, and the actual or intended delivery, transfer, purchase, and/or sale of alcoholic or synthetic alcohol (e.g., powdered alcohol) beverages, and/or controlled substances, and/or look alike substance by students while on school premises, at school sponsored events, or in motor vehicles on campus are strictly forbidden. Parents/guardians of students involved in these chemical use and/or abuse violations shall be contacted and, if the conduct involves a violation of law such as abuse, possession, or being under the influence, the students shall be referred to the police. (please reference complete policy and practice statement for further details).

Classroom Code of Conduct-Policy 5131.1

If a teacher finds it necessary to send a student from a classroom because of behavior outlined in this policy, that student is to report immediately to the office. A disciplinary referral will be made by the teacher regarding the improper behavior which has caused disruption and/or persistent distraction in the classroom, in the building, on the grounds, or anywhere where the school assumes proper jurisdiction. The student will be interviewed by an administrator and appropriate consequences levied when necessary. Certified staff, a person holding a license or permit issued by the state superintendent whose employment by the school district requires that he/she hold that license or permit, including all teachers, special education assistants, and administrators can remove a student from a classroom. Instructional assistants, learning support personnel, and student teachers who work under teacher supervision can remove a student from the classroom if approval to do so is given by a teacher or administrator.

Dress Code -Policy 5132

Student shall not wear clothing that exposes undergarments or inappropriately exposes the body, that displays tobacco, drugs, alcohol, or vulgar language or pictures, or that advocates other violations of school rules or the law. They shall *not wear headwear* such as hats, headbands, or bandanas during the school day. Students are permitted to wear head wear for medical or religious reasons. Students shall wear appropriate footwear. Clothing which, by their design, are determined to be dangerous in shops, labs and kitchens may be disallowed by the principal/designee to assure the good health and safety of all students. Students are expected to comply with staff member requests to remove hats, turn shirts inside out or to cover up. Failure to do so may result in an office referral.

Laser Pointers

Laser pointers are banned from Brookfield East High School. The potential for someone suffering eye damage from a laser pointer is too great for them to be allowed in school. In addition, there is no need, or educational value in allowing laser pointers. Teachers/staff will confiscate laser pointers from any student having one, turn it in to the office and refer the student to the appropriate associate principal. Students who violate these rules will be given consequences.

Non-School Sponsored Business Transactions

Non-school sponsored business transactions, such as the buying, selling, or trading of articles, goods or substances between students is prohibited on school grounds during school hours. Students involved in prohibited transactions will be disciplined and may be suspended or recommended for expulsion from school. School sponsored and administrator approved fundraising is exempt from this policy.

Student Driving & Parking-Policy 5131.3

All parking privileges, when granted, are expressly for transportation to and from school. *During school hours, students are not allowed to enter a vehicle, leave the school campus, or transport another student unless permission is granted by the building principal/designee.* Students participating in the Senior Privilege Option (SPO) program may leave school grounds and return to campus during the school day. Students will park in assigned spots with a valid permit clearly displayed. Students will drive in a safe manner. **Abuse of driving/parking rules and/or school attendance regulations may result in the loss of privileges without a fee refund and may result in being ticketed by the City of Brookfield Police Department.** A parking fee shall be charged for all parking permits (daily and semester). The parking fee shall be developed by the Superintendent/designee and approved by the Board of Education.

Theft

Any student who commits a theft or who breaks and enters school or a locked location will be referred to the proper authorities. Theft includes stealing school property from faculty, school employees or other students including items left unattended in the cafeteria or locker room. Students and teachers should promptly report stolen or lost property in the front office. The Brookfield Police will be contacted if a student is found to be in possession of stolen goods.

Tobacco and Nicotine Containing Products-Policy 5131.6

Elmbrook School Board policy has established all school buildings and grounds as smoke-free areas. The District prohibits smoking and the use of tobacco, to include all nicotine-containing products, with the exception of tobacco cessation products as part of a cessation program, by students, employees, and citizens in any District building, school, leased building or on any District leased property or while engaged in any District sanctioned event.

Weapons -Policy 5131.8

Weapons or imitation weapons of any kind are not permitted in any school facility, on any school grounds, on school buses, or at any school-sponsored function. The only exceptions to this policy are weapons under the control of law enforcement personnel and inoperable or imitation weapons for school-sanctioned purposes, approved in advance by the building principal. A weapon shall include, but not be limited to, the following: firearms, knives, martial arts devices, explosive devices, including manufactured ammunition, chemical agents including pepper spray, clubs, or any other device or instrumentality which, in the manner it is used or intended to be used, is calculated or likely to cause bodily harm. An imitation weapon shall include, but not be limited to, the following: toy guns, water guns if they resemble or are used as guns, poppers, caps, non-working replicas of weapons, cap guns, pocket knives and manufactured ammunition which has been used (spent shell casings). *If it is determined that a student is in possession of a firearm or any weapon, the police shall be notified immediately and the student shall be automatically suspended and may be recommended for expulsion.*

CONSEQUENCES

Teacher Detention

Any member of the faculty may assign a student a detention. Each student is to cooperate with the teacher or supervisor. Any student who does not abide by the regulations of the detention period may receive administrative consequences.

Administrative Detention

A 30-minute administrative detention may be assigned and noted in the student's behavioral record. Detentions assigned must be served through arrangement with an administrator. Transportation will be a parent/student responsibility. Students are to bring books and materials as no sleeping, talking, or moving about will be allowed. Failure to report will result in the student receiving a Saturday detention.

Saturday Detention

The associate principal may assign a three-hour Saturday detention for reasons that are at the discretion of the associate principal. Saturday detention will be held at Brookfield East High School from 7:00 – 10:00 a.m. If the student does not attend, he/she will be given an in-school suspension on the following Monday or next full day of school.

Suspension (In or Out of School) -Policy 5114.1

Continuous, willful refusal to accomplish school tasks, insubordination, disorderly, vicious, illegal or immoral conduct and persistent violation of school regulations may be causes for suspension from school. Included in the type of behavior that may cause suspension from school are violations of any local, state or federal laws. The principal/designee may suspend any student for non-compliance with school regulations. Upon return from suspension, the student will have an opportunity to make up tests, class work, and projects for full credit. While on out of school suspension, the student is **NOT** is not to be on school grounds or attend any **home or away** Brookfield East affiliated events or activities.

Expulsion –Policy 5114.2

The Board of Education may expel a student from school whenever it:

1. finds the student guilty of repeated refusal or neglect to obey the rules, or
2. finds that a student knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, or
3. finds that the student engaged in conduct while at school or while under the supervision of a school authority which endangered the property, health or safety of others, or
4. finds that a student while not at school or while not under the supervision of a school authority engaged in conduct which endangered the property, health or safety of others at school or under the supervision of a school authority or endangered the property, health or safety of any employee or member of the Board of the school district in which the student is enrolled, and is satisfied that the interests of the school demand the student's expulsion. Conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

CO-CURRICULARS

Dance Procedures

- Dances hosted by Brookfield East will NOT be open to guests unless otherwise stated by administration. If approval is granted by administration, students from other schools will be required to fill out the necessary paperwork, available in the office, and gain approval **prior** to ticket sales.
- Attendance at school-sponsored events is a privilege and not a right. A student who exhibits improper behavior at a dance may be asked to leave and be denied admittance to future dances.
- All school dances are governed by all regular school rules, including smoking, drinking and drug use. Modification to these rules may be made for special dances by administration only.

Fees

All district-required fees must be paid before students can participate in any activity. Fees are charged for participation in athletics, clubs, music, drama, forensics and debate. Fees are waived for those students eligible to receive free and reduced lunch.

Coaches' Supervision

Coaches are not responsible for athletes once the athletes leave the locker room following a practice or athletic contest.

Interscholastic Athletic Activities (All Require Physicals.)

Please consult the Spartan Athletic Webpage for a listing of all athletic teams and for more information. www.brookfeldeasthighschool.schoolteams.com

Activity Eligibility Status

- Must be enrolled as a full time student at Brookfield East H.S.
- Must not be 19 years of age before August 1st of any given school year. (Must not be 16 years before August 1 to participate on a 9th grade team.)
- Must have no failing grades in the previous grade-reporting period.
- Incompletes are not considered passing grades.
- Must not have participated in any high school sport for more than four seasons.
- Must comply with all WIAA eligibility rules.

Team Selections

Because of the nature of some activities, it is necessary to limit the number of participants. To accomplish this, tryouts are held following guidelines as outlined in the full athletic and activities code. Criteria for selection are as objective as possible and identifiable.

**Please note that all participants will be held to the code that they sign and submit at the start of their season unless otherwise noted by the Athletic and Activities Director.*

School District of Elmbrook Activity Code

This code applies to the following groups.

Competitive/Performance Activities & Elected/Select Groups/Positions

Athletic Teams (WIAA Sponsored)	Select Musical Group
Ski Team	Jazz Ensemble
Robotics	Vocal Jazz
Cheerleading	Musical Cast and Crew
Spartanettes	Spring Play Cast and Crew
Debate	One Act Play
Forensics	Solo & Ensemble
National Honor Society	Student Council Exec Board
Link Crew	Class Officers
Mock Trial	Student Council
Model United Nations	Math Club

Academic Eligibility Standards

A student must meet school and DPI requirements defining a full-time student and can have received no failing grade (including incompletes) in the most recent grade-reporting period. Incomplete grades are counted as failing grades when determining eligibility. This standard is equivalent to that mandated by the Wisconsin Interscholastic Athletic Association.

Attendance

Students are expected to be in school if they plan to participate in after school events. Any student not in attendance for any hour of the school day will not be eligible to participate in after-school activities. An administrator must approve exceptions *in advance*. *If a student participates despite the attendance requirement, that act will be considered a violation of this code and will result in a Category I consequence.*

Equipment and Apparel

Students are to care for school-issued equipment and apparel, those students who have not returned or paid for missing equipment will not be allowed to participate in future activities until that account has been cleared with the school administration.

Code of Conduct Standards

This code is in effect for 12 months a year throughout the high school career of each student. Students shall refrain from any conduct or act that is in violation of school rules or is generally considered to be immoral or socially unacceptable. Consequences will be administered by the Athletic and Activities Director based on the guidelines outlined in this contract.

Consequences for members of Select Groups

Any Category II Activities Code violation will result in the forfeiture of leadership and membership in select groups for one year. A category I violation may result in the forfeiture of leadership and membership in select groups for one year. A violation also disqualifies a student from eligibility to run for an elected position in any select group during the length of the suspension.

Code of Conduct Violations

Category I

Category I violations include behavior that generally results in a suspension (in or out of school) or behavior that is contrary to generally recognized moral and ethical standards. These conduct violations include, but are not limited to the following:

- Suspensions (in or out of school)
- Hazing
- Violations of the District Academic Honesty Policy
- Presence at parties where minors consume alcohol, tobacco, or other drugs
- Unsportsmanlike conduct as a participant or spectator

Consequences

1st Offense Suspension of up to 25% of scheduled performances/competitions

2nd Offense Suspension of up to 50% of scheduled performances/competitions

3rd Offense Suspension of up to one calendar year of scheduled performances

Category II

Category II violations generally include those that could result in legal consequences for students. These include but are not limited to the following:

- Consumption, possession, distribution, or sale of alcohol, tobacco, or other controlled or uncontrolled substances including performance enhancing supplements*
- Theft*
- Vandalism*
- Harassment*
- Fighting*

Consequences

1st Offense A suspension from 50% of all scheduled performances or competitions unless self-reported within 48 hours of the infraction. In this case the penalty may be reduced to 25% unless an administrative investigation has already started.

2nd Offense A suspension from 100% of all scheduled performances or competitions for one season unless self-reported within 48 hours of the infraction. In this case the penalty may be reduced to 50% unless an administrative investigation was underway when the self-reporting occurred.

3rd Offense Forfeiture of all co-curricular privileges for one-calendar year.

Additional notes

- If a student is assigned a suspension during the season of an activity in which he/she is currently competing, the suspension shall begin immediately in that season. If the term of the suspension extends beyond the end of the current season the suspension will be extended into the next applicable season. (see next bulleted note)
- If a student is assigned a suspension while out of season the suspension shall be served during the first season of an activity in which the student participated during the previous year of high school.
- No suspension will exceed one calendar year.
- In cases where the violation occurs at school or at a school event, consequences will not be reduced for self-reporting.

R.A.P. **(Read, Annotate, Process)**

Reading is more than recognizing the letters, numbers and symbols on a page; it is making meaning out of new and sometimes challenging information. To be a more effective reader, use the three-step approach called R.A.P.

R = Read

Do not skim. Do not take notes. Just read. Get a basic understanding of the material the best you can from start to finish without the distraction of having another task to complete.

A = Annotate

After you've read the entire text and have a basic understanding of it, pick up a pen and annotate the text, which means take notes within it:

1. Underline the main idea/thesis of the work. Usually, it is presented at the beginning or end of the piece.
2. In the margin, number each of the writer's main points and paraphrase each one in a few words.
3. For an article that provides opinions, write "yes" or "no" in the margin when you read an opinion statement. Then, jot a note about why you agree or disagree.
4. Write a question mark (?) in the margin whenever you encounter a passage that is unclear to you.
5. When you read a word that you cannot define on your own, write that word in the margin. Consider looking it up and jotting the definition.
6. Write an exclamation mark (!) in the margin whenever you read a passage or sentence that is especially powerful, striking or important.

P = Process

Now that you've annotated a text you already had a basic understanding of, you need to process or make sense of the information you've gained in a meaningful way. Listen for your teacher's instructions to learn how you'll do this. It could be any number of things including a graphic organizer, a piece of writing, a performance, etc.

Costa's Levels of Questioning

Level One Questions:

Can usually be answered by locating single piece(s) of information in notes, readings, etc.

Define	List	Match	State	Memorize	Identify	Name
Rewrite	Review	Tell	Restate	Recognize	Discuss	Explain
	Describe	Paraphrase	Label	Summarize		

Level Two Questions:

Often require connecting two or more pieces of information in notes, readings, etc.

Students need to *process* the information in order to answer effectively.

Practice	Compute	Pretend	Infer	Apply	Design	Solve
Analyze	Criticize	Compare	Contrast	Categorize	Plan	Use
Outline	Debate	Modify	Illustrate	Arrange	Propose	Suppose
Revise	Construct	Organize	Break Down	Differentiate	Clarify	Distinguish
		Draw	Diagram			

Level Three Questions:

Can be answered only by looking beyond information presented in notes, readings, etc.

Students need to *think deeply* and *extend* the information in order to answer effectively.

Judge	Choose	Justify	Predict	Decide	Evaluate
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Prompts that Require Supporting Evidence

Prove your answer.	Why or why not?	Give reasons for your answer.
Explain your answer.	Support your answer.	Explain to what extent...

The Cornell Way

Topic/Objective:	Name: Period: Date:
Guiding Question:	
<p style="text-align: center;">Step 3: Note Interacting (within 24 hours)</p> <p>Reread the guiding question.</p> <p>Then, write level 1, 2, and/or 3: Questions Prompts Cues</p>	<p style="text-align: center;">Step 1: Note Taking (in class)</p> <p>Record the information here using: Short sentences or parts of sentences Shorthand symbols Abbreviations Lists</p> <p>Skip plenty of space between points. You will add information later in another color.</p> <p style="text-align: center;">Step 2: Note Making (within 24 hours)</p> <p>In another color, add information to your notes: Fill in the gaps Make connections</p>