

**Burleigh Elementary School PTO Minutes**  
**Tuesday April 9, 2019 @ 9:00am**

**Attendance:** Jessica Hamel, Ricki May, Asma Ali, Cameran Schneider, Kelly Kons, Christian Pleister, Mekenna Ellis, Danielle Leitner Baxter, Lauren Kennedy, Barb Baltz, Emily High

**School Update:** Christian Pleister and Mekenna Ellis

- Library Update - Looking for PTO backing on modernizing/updating library.
  1. Flexible Seating
  2. Accessible Shelving (lower)
  3. Better visibility of students
  4. Break out spaces
    - One to two year timing, possible start in May 2019.
    - Once they have a better idea of the cost, they will come back to PTO and see how we would like to support this.
- Science Fair - 5th grade only event
  - Lots of positive feedback
  - Move it to the gym next year - open it up to 3rd and 4th grade families and maybe make it a "Learning Fair".
- Milwaukee Symphony Orchestra (MSO) - looking to preserving the Fine Arts performances, but maybe bringing something in for the 1st-3rd graders, 4th & 5th continue to go on field trip to MSO.
- [Family Input Forms](#) - teacher requests cannot be *guaranteed* to be honored. End of April/beginning of May will be the deadline for turning those in, as the process of figuring out classes begins at that point.
- High Interest Day - planning well underway. Looking for volunteers
- Field Day - planning underway as well - Last day of school (June 7th)
- 5th Grade "Farewell" - Thursday evening (June 6th)
- Gaga Ball Pits - PTO will be providing \$250 to have them installed over Spring Break.

**President:** Cameran Schneider

- [Circle of Friends](#) - Elmbrook Education Foundation (EEF) Luncheon on Friday, May 3rd from 11am-1pm at Wilson Center. [Tickets](#) currently on sale for \$60.
- [Parents United](#) - Five Simple Principles to Engage Every Family 4/10/19 9am-3pm, Ingleside Hotel, Woodland Room
- [MySchoolAnywhere](#) - The District will be removing accounts for anyone who hasn't logged in for 18 months.

**Director of Fundraising:** Suma Nambiar

- Giving Back Event Updates
  - Noodles - \$165
- School Supply Packs update, Chair: Asma Ali

- Creating list for each grade and then will be sending out an email to parents to order Supply Packs.
- Box Tops update, Chair: Ashley Jackson - via Lauren Kennedy
  - In the past we have collected around \$3000, but this year we are looking at around \$1100, which is a pretty big difference/deficit. Going forward for PTO Budget, we will need to watch this or do a better job of marketing this fundraiser.
- Fun Run Planning, Chair: Randy Soudah

**Treasurer:** Lauren Kennedy

- Gaga Ball Courts - \$250
- Budget update
  - Box Top deficit of around \$2000

**Secretary:** Kelly Kons

- Starbucks gift cards for Chairs
- Congratulations cards for staff

**Director of Volunteers:** Danielle Leitner-Baxter

- Needed Directors and Chairs for the 2019/20 school year
  - Teacher Welcome Back Lunch
  - Parents Welcome Back Coffee
  - Teacher Conference Meal Chair
  - High Interest Day Shadow
  - Box Tops Chair

**Director of Activities:** Ricki May

- Staff Appreciation, Chair: Danielle Leitner Baxter
  - Restock Day - April 9th
  - "Summer Camp" Theme for the week (May 6th - May 10th)
    - Breakfast - trail mix bar
    - Lunch (05/07) - possibly bring the coffee bar back again, depending on how the budget works out
    - Camp Mail - Notes for the teachers from the kids, delivered to their classrooms.
    - Gift Card collection for raffle for teachers.
- High Interest Day (May 17th, all day), Chair: Angela Zuniga-Meyer
  - 35 classes are set; looking for about 15 more - low on food and craft classes (generally these are more popular)
  - Looking for volunteers for the day of HID.
  - The next planning meeting is on April 24th at Burleigh.
- 5th Grade Graduation, Co-Chairs: Barb Baltz & Ginger Auchter
  - Planning for kids to have an extra hour of recess, bringing in an Illusionist, as well as other activities.

- Will be asking parents to donate some food items: chips and salsa, treats as well as some non-dairy/non-peanut treats.
- Potential cookie reception after ceremony (with special cookies for the kids)
- Because it's an evening event, expecting more attendance than in the past.
- Book Store update, Chair: Cherise Edwards
  - Getting ready to recruit for next year
  - Books and comics will be on sale in the future (to try and bring in the boys)

**Director of Communication:** Cameran Schneider & Shadow Cherise Edwards

- Parent Network update: Cameran Schneider
  - Annual planning meeting with lots of great programming for next year.
  - [Simple Truths](#) - tonight at Dixon at 7pm.
- Elmbrook Parent Leadership Council update: Cameran Schneider
- Burleigh PTO FaceBook Posts

**Next PTO Meeting: Tuesday May 21st, 2019 at 9:00am**