

**Burleigh Elementary School PTO Agenda**  
**Wednesday, January 16, 2019**

**Attendance / Introductions:** Stephanie Huston, Randy Soudah, Lauren Kennedy, Danielle Leitner-Baxter, Suma Nambiar, Theresa Melton, Kelly Kons, Cameran Schneider, Asma Ali Mir, Katie Cass, Jess Hamel, Mekenna Ellis, Christian Pleister, Nancy Rusk

**School Update:** Christian Pleister and/or Mekenna Ellis

- All School Read going very well. (PTO provided copies of the book for the families and staff of Burleigh.)
- Family Literacy Night - January 31st w/ Book Fair open that evening. Culminating activities for the All School Read, as well.
- 788 books were collected for the Next Door Foundation (provides books to students in Milwaukee County to kids who may need them).
- January 29th at 6pm - Kindergarten Information Night (bring your soon-to-be-Kindergartner)
- February 6th at 6pm - Preschool Information Night (more for just the parents)
- Parent/Teacher Conferences - February 7th and 12th.
- Teacher Conference Dinner - February 7th.
- Sock Hop (Music Dept. Fundraiser) - February 22nd 5:30pm-7:00pm
- Two teachers, Mrs. Schumaker (4th grade) and Mrs. Miller (5th grade), have decided to leave their positions. Interviewing to fill the positions is beginning immediately, and in the meantime Mrs. Ellis, Katie Cass, and others are working hard to maintain consistency in those classrooms.
- Mrs. Ellis is having a baby in June! Congratulations!

**Election Nomination Committee Update:** Committee

- Nomination Ballots Approved:
  - Danielle Leitner-Baxter - President
  - Stephanie Huston - Director of Volunteers
  - Jess Hamel - Director of Activities
  - Katie Cass - Director of Fundraiser
  - Lauren Kennedy - Treasurer (2nd Term)

**Director of Volunteers:** Danielle Leitner Baxter

- Scholastic Book Fair: Last week of January - looking for volunteers
- Upcoming Volunteer Needs:
  - Danielle will be putting out a list

**Treasurer:** Lauren Kennedy

- Budget update
  - Staff grant receipts have been coming in and all is going great.
  - Box Top check came in - \$873
  - A few Give Back events coming up

**Director of Activities:** Ricki May

- High Interest Day, Chairs: Angela Zuniga-Meyer
  - Website has been renewed and will be up and running later this year.
  - Planning Meeting - January 23rd, time and space TBD, watch for email.
  - Date of HID: Friday, May 17th
- Staff Appreciation: Chair: Danielle Leitner Baxter
  - Coffee Bar was enjoyed and gift cards were distributed at Staff Christmas Party
  - Classroom Re-Stock - Week of March 11th
  - Staff Appreciation Week - Week of May 6th

**Director of Fundraising:** Suma Nambiar

- Giving Back Event:
  - Panera 1/21 4-8pm (show flyer, online code: PRFUND)
  - Noodles on Bluemound 2/11 4-8pm
- School Supply Packs: Asma Ali Mir
- Box Tops - Ashley Jackson
- Spirit wear update: Cameran Schneider
  - One or two YS, Adult M, and Adult XL purple viking sweatshirts available.

**Director of Communication:** Cherise Edwards

- MySchoolAnywhere: Cherise Edwards
- Bookstore:
  - No more putty will be sold; display boards are available for 5th graders' science projects; wireless computer mouse available
- FB update: Cherise Edwards
  - Panera Give Back Event - January 21st from 4pm - 8pm
  - Hockey Game - Brookfield Stars Hockey Team: Friday January 18th 7pm.
  - Book Fair
- EPLC update: Cameran Schneider
  - District and Parent leadership were in attendance (Dr. Hansen, school board members, etc.)
    - Shared the [Board of Education December Update](#)
    - No more early release next year, coordinated Spring Break with other school districts in the area.
    - Toured the Fab Lab at Brookfield Central
- SEEN update:
- Parent Network update: Meeting today, January 16th from 9am-11am.
- HeritageFest - Tuesday, February 19th from 6:30pm-8:30pm in the Brookfield East Fieldhouse

**Secretary:** Kelly Kons

**Presidents Update:** Cameran Schneider

Burleigh Night with the Brookfield Stars Hockey Team: Friday January 18th  
7pm.

**Next Meeting: February 12th, 2019 at 9:00am**