# SCHOOL DISTRICT OF ELMBROOK BROOKFIELD, WISCONSIN

**ANNUAL FINANCIAL REPORT** 

**JUNE 30, 2016** 

Brookfield, Wisconsin June 30, 2016

# **Table of Contents**

	Page No.
INDEPENDENT AUDITORS' REPORT	1 - 3
MANAGEMENT'S DISCUSSION AND ANALYSIS	4 - 8
BASIC FINANCIAL STATEMENTS District-wide Financial Statements Statement of Net Position	9
Statement of Activities	10
Fund Financial Statements Balance Sheet - Governmental Funds	11 - 12
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	13 - 14
Statement of Net Position - Fiduciary Funds	15
Statement of Changes in Net Position - Fiduciary Funds	16
Notes to Basic Financial Statements	17 - 37
REQUIRED SUPPLEMENTARY INFORMATION Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General Fund - Budgetary Basis	38
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Special Education Fund - Budgetary Basis	39
Schedule of Employer Contributions - Other Post-Employment Benefit Plan	40
Schedule of Funding Progress - Other Post-Employment Benefit Plan	41
Schedule of Proportionate Share of the Net Pension Liability (Asset) - Wisconsin Retirement System	42
Schedule of Contributions - Wisconsin Retirement System	43
Notes to Required Supplementary Information	44 - 45
SUPPLEMENTARY INFORMATION Combining Balance Sheet - Nonmajor Governmental Funds	46 - 47
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds	48 - 49
Schedule of Changes in Assets and Liabilities - Pupil Activity Funds	50

Brookfield, Wisconsin June 30, 2016

# **Table of Contents**

	Page No.
ADDITIONAL INDEPENDENT AUDITORS' REPORT FOR BASIC FINANCIAL STATEMENTS Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	51 - 52
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE Independent Auditors' Report on Compliance for Each Major Federal and State Program and on Internal Control Over Compliance Required by the Uniform Guidance and the State Single Audit Guidelines	53 - 54
Schedule of Expenditures of Federal Awards	55 - 56
Schedule of State Financial Assistance	57
Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance	58
Schedule of Findings and Questioned Costs	59 - 62
Schedule of Prior Year Audit Findings and Corrective Action Plan	63



#### INDEPENDENT AUDITORS' REPORT

To the Board of Education School District of Elmbrook Brookfield, Wisconsin

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of School District of Elmbrook ("the District) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Emphasis of Matter

As discussed in Note B.1, the District implemented GASB Statement No. 72, Fair Value Measurement and Application. Our opinions are not modified with respect to this matter.

As described in Note C.7, the District recorded a prior period adjustment of \$2,085,894 in the district-wide statements to reflect employee pension contributions from January 1, 2015 through June 30, 2015 which were shown as deferred outflows of resources. Our opinions are not modified with respect to this matter.

#### Other Matters

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 8 and the budgetary comparison information, and the schedules relating to pensions and other post-employment benefits on 38 through 43 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The financial information listed in the table of contents as supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards and schedule of state financial assistance are presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the State Single Audit Guidelines issued by the Wisconsin Department of Administration and are also not a required part of the basic financial statements.

The supplementary information and schedules of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, the schedules of expenditures of federal awards and the schedule of state financial assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 5, 2017, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Certified Public Accountants Green Bay, Wisconsin

church Sc

January 5, 2017



# Management's Discussion and Analysis June 30, 2016

As management of the School District of Elmbrook, we offer readers of the District's basic financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2016.

#### **Financial Highlights**

The assets and deferred outflows of resources of the District exceeded its liabilities and deferred inflows of resources as of June 30, 2016 by \$73,309,919 (net position).

As of June 30, 2016, unassigned fund balance for the general fund was \$13,954,331 or approximately 15% of total general fund expenditures.

#### **Overview of the Basic Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are of three components: 1) district-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**District-wide financial statements**. The *district-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and deferred outflows and liabilities and deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the District's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods. (e.g., earned but unused vacation leave.)

Both the district-wide financial statements distinguish functions of the District that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through use fees and charges (business-type activities). The governmental activities include the District's basic services, such as regular and special education and various support services. The District has no business-type activities.

The district-wide financial statements can be found on pages 9 - 10 of this report.

**Fund financial statements**. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the district-wide financial statements. However, unlike the district-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements.

It is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the district-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The District maintains eight individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund and referendum debt service fund, each of which are considered to be major funds. Data from the other six governmental funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 11 - 14 of this report.

**Fiduciary Funds.** The District has custodial responsibilities to maintain funds held for the use of various student organizations and the private purpose trust fund. The District's fiduciary activities are reported in a separate statement of net position and changes in net position on pages 15 - 16 of this report.

**Notes to the basic financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the basic financial statements can be found on pages 17 - 37 of this report.

**Required supplemental information.** The District adopts an annual appropriated budget for all its governmental funds. As part of the required supplemental information, budgetary comparison statements have been provided for the general fund and for each individual, major special revenue fund to demonstrate compliance with the budget. The budgetary comparison statements and the pension and other post-employee benefit schedules can be found on pages 38 - 43.

Other information. The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information. Combining and individual fund statements and schedules can be found on pages 44 - 50.

#### **District-wide Financial Analysis**

**Net position.** As noted earlier, net position may serve over time as useful indicator of a government's financial position. In the case of the District, assets and deferred outflows of resources exceeded liabilities and deferred inflows by \$73,309,919 as of June 30, 2016.

School District of Elmbrook's Net Position								
	2016	2015						
Current and other assets	\$ 42,898,977	\$ 56,257,540						
Capital assets	98,978,832	94,849,589						
Total assets	141,877,809	151,107,129						
Deferred outflows of resources								
Deferred charge on advance refunding	960,098	427,148						
Pension plan	30,460,840	9,689,699						
Total deferred outflows of resources	31,420,938	10,116,847						
Long-term liabilities outstanding	76,674,712	69,627,373						
Other liabilities	11,322,089	15,225,239						
Total liabilities	87,996,801	84,852,612						
Deferred inflows of resources								
Pension plan	11,992,027	<u>-</u>						
Net position								
Net investment in capital assets	39,125,888	38,966,702						
Restricted	1,597,642	8,764,827						
Unrestricted	32,586,389	28,639,835						
Total net position	\$ 73,309,919	\$ 76,371,364						

The District reported a net pension liability of \$5,697,262 as of June 30, 2016 for its proportionate share of the Wisconsin Retirement System pension liability as of December 31, 2015, compared to a net pension asset of \$8,769,488 for the prior year. Changes in the District's proportionate share are reported as deferred outflows and inflows and amortized over a period to time to net position. Additional information on the pension plan is reported in note B.7 to the financial statements.

By far the largest portion of the District's net position (53%), reflects its investment in capital assets (e.g. land, building, machinery and equipment, etc.), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* is \$32,586,389.

**Change in net position.** The District's net position decreased by \$975,551 exclusive of the prior period adjustment. Key elements of this increase are as follows:

School District of Elmbrook Change in Net Position								
		2016		2015				
Revenues		· · · · · · · · · · · · · · · · · · ·						
Program revenues								
Charges for services	\$	9,983,025	\$	7,035,342				
Operating grants and contributions		9,817,238		10,025,751				
Capital grants and contributions		-		177,272				
General revenues								
Property taxes		76,193,176		74,529,252				
Other taxes		10,536		6,619				
Grants and contributions not restricted to								
specific programs		3,367,058		7,021,208				
Other		754,483		548,107				
Total Revenues		100,125,516		99,343,551				
Expenses								
Instruction		57,779,747		54,724,079				
Support service		41,134,936		38,336,004				
Interest and fiscal charges		2,186,384		2,398,502				
Total expenses	_	101,101,067		95,458,585				
Change in net position		(975,551)		3,884,966				
Cumulative effect of change in accounting principle		-		18,342,684				
Prior period adjustment		(2,085,894)		-				
Net position - July 1	_	76,371,364		54,143,714				
Net position - June 30	\$	73,309,919	\$	76,371,364				

The decrease in net position is due primarily to changes in the District's pension plan, which resulted in a decrease in net position of \$3,601,742.

#### Financial Analysis of the District's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the District's *governmental funds* to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the District's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of the District's net resources available for spending at the end of the fiscal year.

As of June 30, 2016, the District's governmental funds reported combined ending fund balances of \$32,007,611, a decrease of \$5,120,421 in comparison to the prior year. Approximately 44% of this amount (\$13,954,331) constitutes unassigned fund balance, which is available for spending at the District's discretion. In addition fund balance is restricted to indicate that it is not available for new spending because it has already been restricted 1) for retirement of long-term debt (\$1,428,372), 2) expendable gifts (\$293,588), 3) food service (\$203,005), 4) community services (\$102,251) and 5) capital improvements (\$1,810,031).

The general fund is the main operating fund of the District. At the end of the current year, unassigned fund balance of the general fund was \$13,954,331. As a measure of the general fund's liquidity, it may be useful to compare fund balance to total fund expenditures. Total fund balance represents 31% of the total general fund expenditures.

The fund balance of the District's general fund increased by \$278,154 during the current year while the final budget expected an increase of \$159,677.

The referendum debt service fund has a total fund balance of \$1,337,451. The entire balance is restricted for retirement of long term obligations and related interest.

#### **Capital Asset and Debt Administration**

Capital Assets. The District's investment in capital assets for its governmental activities of June 30, 2016 amounts to \$98,978,832 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings and machinery and equipment, increased \$4,129,243 during the year.

Long term debt. At the end of the current fiscal year, the District had a total general obligation debt outstanding of \$60,935,000.

	brook's Outstanding Debt bligation Debt			
Occasion delication delta	<u> </u>	2016		2015
General obligation debt  Bonds	\$	8,205,000	\$	6,740,000
Notes		2,730,000	•	55,350,000
Total general obligation debt	\$ 6	0,935,000	\$	62,090,000

The District's general obligation debt decreased by \$1,155,000 during the current fiscal year.

The District maintains an A1 rating from Moody's Investors Service for its general obligation debt.

State statutes limit the amount of general obligation debt the District may issue to 10% of its total equalized valuation. The current debt limitation for the District is \$768,611,746, which is significantly in excess of the District's \$60,935,000 in outstanding general obligation debt.

#### **Factors Bearing on the District's Future**

Since the 2012-13 school year, the School District of Elmbrook has consistently seen gains in annual enrollment. This growth is happening in a time where the district is no longer accepting pupils through the State Integration Program and on a very rare case still accepting pupil through the Open Enrollment program. The majority of growth since this time is due to resident enrollment increasing over that same time period. A five-year financial planning process aligned to the District's five-year strategic planning process assists in making sound long-term decisions.

#### **Contacting the District's Financial Management**

The financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contract the Assistant Superintendent for Finance and Operations at (262) 781-3030.

Additional information about the District and its services can also be found on the District's website at http://www.elmbrookschools.org.



Brookfield, Wisconsin Statement of Net Position June 30, 2016

	Governmental Activities
ASSETS Cash and investments	\$ 20,106,194
Receivables Taxes	19,116,933
Accounts	127,762
Due from other governments	3,512,764
Inventory Prepaid items	6,860 1,962
Other assets	26,502
Capital Assets	
Land	2,054,466
Buildings	145,688,817
Equipment	11,802,194
Construction work in progress	925,670
Less: Accumulated depreciation	(61,492,315)
TOTAL ASSETS	141,877,809
DEFERRED OUTFLOWS OF RESOURCES	
Deferred charge on advance refunding	960,098
Pension plan	30,460,840
TOTAL DEFERRED OUTFLOWS OF RESOURCES	31,420,938
LIABILITIES	
Accounts payable	625,812
Accrued payroll liabilities	8,788,763
Claims payable	1,281,000
Accrued interest payable	430,723
Due to other governments	39,496
Unearned revenues	156,282
Other fund liabilities	13
Long-term Obligations  Due within one year	4,990,409
Due in more than one year	56,772,469
OPEB liability	9,214,572
Net pension liability	5,697,262
TOTAL LIABILITIES	87,996,801
DEFERRED INFLOWS OF RESOURCES	11 002 027
Pension plan	11,992,027
NET POSITION	
Net investment in capital assets	39,125,888
Restricted for	AAW A
Debt service	997,649
Expendable gifts	293,588
Food service	204,154
Community service Unrestricted	102,251 32,586,389
	·
TOTAL NET POSITION	<u>\$ 73,309,919</u>

Brookfield, Wisconsin Statement of Activities For the Year Ended June 30, 2016

		Γ		Net (Expense)
				Revenue and
				Changes in
		Broaram	Revenues	Net Position
		Program	¬	Net Position
		0,	Operating	0
	1 _	Charges for	Grants and	Governmental
Functions/Programs	Expenses	Services	Contributions	Activities
Governmental Activities				
Regular instruction	\$ 40,275,040	\$ 3,188,047	\$ 3,496,871	\$ (33,590,122)
Vocational instruction	1,838,054	72,941	· · ·	(1,749,964)
Special education instruction	12,118,428	2,521,848	•	(5,306,631)
Other instruction	3,548,225	607,266		(2,785,179)
Total Instruction	57,779,747	6,390,102		(43,431,896)
Support Services				(10)
Pupil services	5,124,532	169,604	40,583	(4,914,345)
Instructional staff services	4,393,033	176,434		(3,042,513)
General administration services	1,651,953	170,707	1,975	(1,649,978)
School administration services	3,817,098	173,662	·	(3,582,069)
Business services	1,485,307		01,007	(1,485,307)
Operation and maintenance of plant	11,799,267	27,201	55,162	(11,716,904)
Pupil transportation services	3,807,382	461,968		(3,311,205)
Food services	2,892,320	2,466,014	•	60,648
Central services	3,528,464	118,040	· ·	(3,410,424)
Insurance	919,470	110,040	_	(919,470)
Other support services	1,716,110	_	5,153	(1,710,957)
Total Support Services	41,134,936	3,592,923		(35,682,524)
Interest and fiscal charges	2,186,384	-	<del>-</del>	(2,186,384)
Total School District		\$ 9,983,025	\$ 9,817,238	(81,300,804)
Total College Blowner	General revenues	0,000,020		(0.,000,00.,7
		evied for general pu	***************************************	69,805,587
		evied for debt service		6,017,751
		evied for community		369,838
	Other taxes	evica for community	361 VICE3	10,536
		aids not restricted	to	10,000
	specific function		io .	3,367,058
	Interest and inves			55,505
	Gain on sale of c	•		225,543
	Miscellaneous	apital associs		473,435
	Total General Re	venues		80,325,253
	Change in net posit			(975,551)
	Net position - July 1			76,371,364
	Prior period adjustn			(2,085,894)
	Net position - July 1	I, restated		74,285,470
	Net position - June	30		\$ 73,309,919

Brookfield, Wisconsin Balance Sheet Governmental Funds June 30, 2016

		<u> </u>			Other		Total	
		ΙR	eferendum	G	overnmental			
	General Fund		ebt Service		Funds		Funds	
ASSETS	Correction Correction		05, 00, 1,00		1 41140			
Cash and investments	\$ 15,861,831	\$	1,337,451	\$	2,906,912	\$	20,106,194	
Receivables	ψ 10,001,001	•	1,001,101	Ψ	2,000,012	Ψ	20,100,104	
Taxes	19,116,933		_		_		19,116,933	
Accounts	53,251		_		74,511		127,762	
Due from other governments	3,469,005		_		43,759		3,512,764	
Inventory	5,711		_		1,149		6,860	
Prepaid items	1,962		-		-		1,962	
Other assets	500		-		26,002		26,502	
	-				•			
TOTAL ASSETS	\$ 38,509,193	\$	1,337,451	\$	3,052,333	\$	42,898,977	
LIABILITIES AND FUND BALANCES								
Liabilities								
Accounts payable	\$ 176,577	\$	-	\$	449,235	\$	625,812	
Accrued payroll liabilities	8,788,763	•	_	•	- 10,200	*	8,788,763	
Claims payable	1,281,000		-		_		1,281,000	
Due to other governments	39,496		_		-		39,496	
Unearned revenues	54,129		_		102,153		156,282	
Other fund liabilities	13		_		-		13	
Total Liabilities	10,339,978		_		551,388		10,891,366	
Fund Balances								
Nonspendable								
Inventory and prepaid items	7,673		-		1,149		8,822	
Restricted								
Debt service	-		1,337,451		90,921		1,428,372	
Expendable gifts	-		-		293,588		293,588	
Food service	-		-		203,005		203,005	
Community services	-		-		102,251		102,251	
Capital improvements	-		-		1,810,031		1,810,031	
Committed	2,800,000		-		-		2,800,000	
Assigned	11,407,211		-		-		11,407,211	
Unassigned	13,954,331				-		13,9 <u>54</u> ,331	
Total Fund Balances	28,169,215		1,337,451		2,500,945		32,007,611	
TOTAL LIABILITIES AND								
FUND BALANCES	\$ 38,509,193	\$	1,337,451	\$	3,052,333	\$	42,898,977	

(Continued)

Brookfield, Wisconsin Balance Sheet (Continued) Governmental Funds June 30, 2016

# Reconciliation to the Statement of Net Position

Total Fund Balances from previous page	\$	32,007,611
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		98,978,832
The District's proportionate share of the Wisconsin Retirement System pension plan is not an available financial resource; therefore, it is not reported in the fund financial statements:		
Deferred outflows of resources - pension plan		30,460,840
Net pension liability		(5,697,262)
Deferred inflows of resources - pension plan		(11,992,027)
Some liabilities, including bonds payable, are not due and payable		
in the current period and therefore are not reported in the funds.		
Bonds and notes payable		(60,935,000)
Premium on debt issuance		(502,660)
Other post-employment benefits		(9,214,572)
Compensated absences		(214,430)
Capital lease		(110,788)
Accrued interest on long-term obligations		(430,723)
Deferred charge on advance refunding		960,098
Net Position of Governmental Activities as Reported on the		
Statement of Net Position (see page 9)	<u>\$</u>	73,309,919

# Brookfield, Wisconsin Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended June 30, 2016

			Other	Total
		Referendum	Governmental	Governmental
	General	Debt Service	Funds	Funds
Revenues	<u> </u>			
Property taxes	\$ 69,805,587	\$ 4,910,360		\$ 75,823,338
Other local sources	2,516,761	6,696	3,373,465	5,896,922
Interdistrict sources	4,978,703	-	-	4,978,703
Intermediate sources	22,015	-	-	22,015
State sources	10,426,760 2,436,768	-	29,036 457,048	10,455,796
Federal sources Other sources	361,482	-	457,918 111,951	2,894,686 473,433
Total Revenues	90,548,076	4,917,056	5,079,761	100,544,893
Expenditures		, ,	····	
Instruction				
Regular instruction	37,935,046	-	1,010,093	38,945,139
Vocational instruction	1,813,791	-	407	1,814,198
Special education instruction	11,278,452	-	-	11,278,452
Other instruction	3,366,359	-	119,892	3,486,251
Total Instruction	54,393,648	-	1,130,392	55,524,040
Support Services	4 000 000			F 004 400
Pupil services	4,998,660	-	2,442	5,001,102
Instructional staff services	4,263,869	-	120,023	4,383,892
General administration services	1,624,905 3,657,857	-	42,627	1,624,905 3,700,484
School administration services Business services	1,448,001	-	42,627 50	3,700,464 1,448,051
Operation and maintenance of plant	9,096,759	_	5,881,130	14,977,889
Pupil transportation services	3,772,577	-	13,299	3,785,876
Food services	-	-	2,855,469	2,855,469
Central services	2,353,825	-	1,452,050	3,805,875
Insurance	886,028	-	28,557	914,585
Other support services	1,694,280	-	21,829	1,716,109
Total Support Services	33,796,761	-	10,417,476	44,214,237
Debt Service				
Principal	221,472	3,195,000	960,000	4,376,472
Interest	19,377	1,835,842	231,055	2,086,274
Total Debt Service	240,849	5,030,842	1,191,055	6,462,746
Non-program General tuition payments	850,568	_	_	850,568
Special education tuition payments	536,867	-	-	536,867
Revenue transits to others	649,505	-	-	649,505
Adjustments and refunds	16,446	-	627	17,073
Other non-program	10,821		•	10,821
Total Non-program	2,064,207		627	2,064,834
Total Expenditures	90,495,465	5,030,842	12,739,550	108,265,857
Excess of Revenues Over (Under) Expenditures	52,611	(113,786)	(7,659,789)	(7,720,964)
Other Financing Sources (Uses)				
Long-term debt issued	-	7,620,000	2,375,000	9,995,000
Premium and accrued interest from debt				
refinancing	-	92,255	-	92,255
Payments to escrow agent	-	(7,712,255)	-	(7,712,255)
Sale of capital assets	30,085	-	-	30,085
Insurance recoveries	<u>195,458</u>	-	-	195,458
Total Other Financing Sources (Uses)	225,543	-	2,375,000	2,600,543
Net Change in Fund Balances	278,154	(113,786)	(5,284,789)	(5,120,421)
Fund Balances - July 1	27,891,061	1,451,237	7,785,734	37,128,032
Fund Balances - June 30	\$ 28,169,215	<b>\$ 1.337.451</b>	\$ 2,500,945	\$ 32,007,611

(Continued)

Brookfield, Wisconsin

Statement of Revenues, Expenditures and Changes in Fund Balances (Continued)
Governmental Funds
For the Year Ended June 30, 2016

2016 Reconciliation to the Statement of Activities \$ (5,120,421)Net Change in Fund Balances from previous page Amounts reported for governmental activities in the statement of activities are different because: Governmental funds report capital outlavs as expenditures. However in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. 8,329,582 Capital outlay reported in governmental fund statements Depreciation expense reported in the statement of activities (4.200.030)Amount in which depreciation is greater than capital outlays 4,129,552 In governmental funds the entire proceeds, if any, from the disposal of capital assets is reported as an other financing source. In the statement of activities only the gain (or loss) on the disposal is reported. (309)Certain employee benefits are reported in the governmental funds when amounts are paid. The statement of activities reports the value of benefits earned during the year. The accrual of these benefits (increased) decreased by: 1,716,007 Change in the net pension liability (asset) and related deferred inflows and outflows of resources as a result of employer contributions, changes in assumptions and proportionate share and the difference between the expected and actual experience of the pension plan. (3.601.742)The issuance of long-term debt (e.g., bonds) provide current financial resources to the governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premium, discounts, losses on advance refundings, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. Long-term debt issued \$ (9.995.000) 11,150,000 Principal paid on long-term debt Payment on capital lease 213,491 Change in interest accrued on long-term debt 41,421 Change in premium on long-term debt (41,500)Change in deferred charges on advanced refunding of long-term debt 532,950 1,901,362 Change in Net Position of Governmental Activities as Reported on the Statement of Activities (see page 10) (975,551)

Brookfield, Wisconsin Statement of Net Position Fiduciary Funds June 30, 2016

ASSETS	Private Purpose Trust Fund		Purpose		Purpose Be		Employee Benefit Trust Fund		Benefit Agency		Total Fiduciary Funds
Cash and cash equivalents	\$	19,725	\$	7,462,668	\$	351,198	\$ 7,833,591				
TOTAL ASSETS		19,725		7,462,668		351,198	 7,833,591				
LIABILITIES Accounts payable Health benefits deposits payable Due to student organizations		- - -		3,474 7,113,895 		- - 351,198	3,474 7,113,895 351,198				
TOTAL LIABILITIES		-		7,117,369		351,198	7,468,567				
NET POSITION Restricted for Employee benefits Scholarships		- 19,725		345,299 		<u>-</u>	345,299 19,725				
TOTAL NET POSITION	\$	19,725	\$	345,299	\$	-	\$ 365,024				

Brookfield, Wisconsin
Statement of Changes in Net Position
Fiduciary Funds
For the Year Ended June 30, 2016

	Private Employee Purpose Benefit Trust Fund Trust Fund				Total Fiduciary Funds	
ADDITIONS					_	
Other local sources	\$	56	\$		\$	1,448
Other			4,4	62,671		4,462,671
Total Additions		56	4,4	64,063		4,464,119
DEDUCTIONS Trust fund disbursements		1,283	9,8	50,699		9,851,982
Change in Net Position		(1,227)	(5,3	86,636)		(5,387,863)
Net Position - July 1		20,952	5,7	31,935		5,752,887
Net Position - June 30	\$	19,725	\$ 3	45,299	\$	365,024

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the School District of Elmbrook ("the District") Brookfield, Wisconsin, have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the District are described below:

#### 1. Reporting Entity

The School District of Elmbrook is organized as a common school district. The District, governed by a seven member elected school board, operates grades K through 12 and is comprised of all or parts of 4 taxing districts.

In accordance with GAAP, the basic financial statements are required to include the District (the primary government) and any separate component units that have a significant operational or financial relationship with the District. The District has not identified any component units that are required to be included in the basic financial statements in accordance with standards established by GASB Statement No. 61.

#### 2. District-Wide and Fund Financial Statements

The district-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the district-wide financial statements. Governmental funds include general, special revenue, debt service and capital project funds. The District has no proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

The District reports the following major governmental funds:

#### **GENERAL FUND**

This is the District's main operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

#### REFERENDUM DEBT SERVICE FUND

This fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

Additionally, the government reports the following fund types:

The *private-purpose trust fund* is used to account for resources legally held in trust for scholarship awards. Only earnings on the invested resources may be used to support the scholarships.

The *employee benefit trust fund* is used to account for resources legally held in trust for other post-employment benefits.

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

# **NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The District accounts for assets held as an agent for various student and parent organizations in an agency fund.

#### 3. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The district-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes are recognized as revenue in the fiscal year for which taxes have been levied. Tuition, grants, fees and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when the cash is received by the District.

As a general rule the effect of interfund activity has been eliminated from the district-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources, as they are needed.

#### 4. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Fund Balance

# a. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date.

#### b. Accounts Receivable

Accounts receivable are recorded at gross amount with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements.

#### c. Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" and "due to other funds" in the fund financial statements.

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### d. Inventories

Inventories are recorded at cost, which approximates market, using the first-in, first-out method. Inventories consist of expendable supplies held for consumption. The cost is reduced as an expenditure at the time individual inventory items are consumed rather than when purchased.

Inventories of governmental fund types in the fund financial statements are offset by nonspendable fund balance accounts to indicate that they do not represent spendable available financial resources.

#### e. Prepaid Items

Payments made to vendors that will benefit periods beyond the end of the current fiscal year are recorded as prepaid items.

Prepaid items of governmental fund types in the fund financial statements are offset by nonspendable fund balance accounts to indicate that they do not represent spendable available financial resources.

#### f. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the district-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or higher and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the District are depreciated using the straight-line method over the following estimated useful lives:

	Governmental Activities
	Years
<u>Assets</u>	
Site improvements	20
Buildings	45
Furniture and equipment	5 - 20
Computer and related technology	5

# g. Compensated Absences

The District allows employees to earn vacation pay for each year employed in accordance with District policies. Upon retirement or termination of employment, the employee is entitled to use accumulated vacation days until the vested amount is exhausted. All vacation is accrued when incurred in the district-wide financial statements. A liability for these amounts is reported in the governmental funds in the fund financial statements only if they have matured, for example, as a result of employee resignations and retirements.

#### h. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has two items that qualifies for reporting in this category.

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### h. Deferred Outflows/Inflows of Resources - (continued)

The first is the deferred charge on refunding reported in the district-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The second is related to the District's proportionate share of the Wisconsin Retirement System pension plan and is deferred and amortized over the expected remaining service lives of the pension plan participants.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The District currently has one item that qualifies for reporting in this category. This item is related to the District's proportionate share of the Wisconsin Retirement System pension plan and is deferred and amortized over the expected remaining service lives of the pension plan participants.

#### i. Long-term Obligations

In the district-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bond. Issuance costs are expensed during the current period.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Pension

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### k. Fund Equity

#### **GOVERNMENTAL FUND FINANCIAL STATEMENTS**

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- Restricted fund balance Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

- Committed fund balance Amounts that are constrained for specific purposes by action of the Board of Education. These constraints can only be removed or changed by the Board of Education using the same action that was used to create them.
- Assigned fund balance Amounts that are constrained for specific purposes by action of District management. Residual amounts in any governmental fund, other than the General Fund, are also reported as assigned.
- Unassigned fund balance Amounts that are available for any purpose. Positive unassigned amounts are only reported in the General Fund.

The District has adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. Where applicable, the policy requires restricted funds to be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

**DISTRICT-WIDE STATEMENTS** 

Equity is classified as net position and displayed in three components:

- Net investment in capital assets Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources.
- Restricted net position Amount of net position that is subject to restrictions that are imposed by
   1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation.
- Unrestricted net position Net position that is neither classified as restricted nor as net investment in capital assets.

#### 5. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

# **NOTE B - DETAILED NOTES ON ALL FUNDS**

#### 1. Cash and Investments

The debt service fund accounts for its transactions through separate and distinct bank and investment accounts as required by State Statutes. In addition, the fiduciary funds use separate and distinct accounts. All other funds share in common bank and investment accounts.

Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool. Investments in the private-purpose trust fund may be invested in other types of investments as authorized under Wisconsin Statute 881.01, "Uniform Prudent Investor Act."

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

#### **NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)**

The carrying amount of the District's cash and investments totaled \$27,939,785 on June 30, 2016 as summarized below:

Petty cash and cash on hand	\$	34,205
Deposits with financial institutions		22,902,067
Investments		
Wisconsin investment cooperative series		3,629,598
Local government investment pool		1,373,915
	\$	27,939,785
	•	
Reconciliation to the basic financial statements:		
District-wide Statement of Net Position		
Cash and investments	\$	20,106,194
Fiduciary Funds Statement of Net Position	•	20,.00,.0
Private purpose trust fund		19.725
Employee benefit trust fund		7,462,668
Agency funds		351,198
955, .55	\$	27,939,785

Deposits and investments of the District are subject to various risks. Presented below is a discussion of the specific risks and the District's policy related to the risk.

#### **Custodial Credit Risk**

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The District does not have an additional custodial credit risk policy.

Deposits with financial institutions within the State of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings accounts and \$250,000 for the combined amount of all interest-bearing and noninterest-bearing demand deposit accounts per official custodian per insured depository institution. Deposits with financial institutions located outside the State of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Deposits with credit unions are insured by the National Credit Union Share Insurance Fund (NCUSIF) in the amount of \$250,000 per credit union member. Also, the State of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available.

On June 30, 2016 none of the District's deposits with financial institutions were in excess of federal and state depository insurance limits.

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### **NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)**

#### Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Wisconsin statutes limit investments in securities to the top two ratings assigned by nationally recognized statistical rating organizations. Additional types of investments are allowed for the private-purpose trust fund. The District does not have an additional credit risk policy.

			cempt rom			Not
Investment Type	Amount	Dis	closure	AAA	Aa	Rated
Wisconsin investment				 		
series cooperative	\$ 3,629,598	\$	-	\$ -	\$ -	\$3,629,598
Local government investment pool	1,373,915		-		-	1,373,915
Total	\$ 5,003,513	\$	-	\$ 	\$ -	\$5,003,513

#### Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer.

#### Fair Value Measurements

The District implemented GASB Statement No. 72, Fair Value Measurement and Application, for the year ending June 30, 2016. The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The District currently has no investments that are subject to fair value measurement.

#### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the table on the following page that shows the distribution of the District's investments by maturity:

		Remaining Maturity (in Months)						
		12 Months	13 t	o 24	25	to 60	Mor	e Than
Investment Type	Amount	or Less	Moi	nths	M	onths	60 1	Months
Wisconsin investment								
series cooperative	\$ 3,629,598	\$ 3,629,598	\$	-	\$	-	\$	-
Local government investment pool	1,373,915	1,373,915		-		-		-
	\$ 5,003,513	\$ 5,003,513	\$		\$	-	\$	-

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### **NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)**

#### Investment in Wisconsin Investment Series Cooperative

The District has investments in the Wisconsin Investment Series Cooperative (WISC) of \$3,629,598 at year end consisting of \$3,312,784 invested in the Cash Management Series and \$316,814 invested in the Investment Series. The Cash Management Series has no minimum investment period, allows check writing privileges, and the average dollar weighted maturity is ninety (90) days or less. The Investment Series requires a 14 day minimum investment period and one business day withdrawal notice, and the average dollar weighted maturity is one hundred twenty (120) days or less.

WISC is organized by and operated exclusively for Wisconsin public schools, technical colleges, and municipal entities. WISC is not registered with the Securities and Exchange Commission, but operates under Wisconsin intergovernmental Cooperation Statute, Wisconsin Statutes, Section 66.0301. WISC is governed by the Wisconsin Investment Series Cooperative Commission in accordance with the terms of the Intergovernmental Cooperation Agreement. WISC invests District funds in accordance with Wisconsin law. WISC investments are valued at amortized cost, which approximates market value.

#### Investment in Local Government Investment Pool

The District has investments in the Wisconsin local government investment pool of \$1,373,915 at yearend. The Wisconsin local government investment pool (LGIP) is part of the State Investment Fund (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At June 30, 2016, the fair value of the District's share of the LGIP's assets was substantially equal to the carrying value.

#### 2. Property Taxes

The aggregate District tax levy is apportioned and certified in November of the current fiscal year for collection to comprising municipalities based on the immediate past October 1 full or "equalized" taxable property values. As permitted by a collecting municipality's ordinance, taxes must be paid in full or in two or more installments with the first installment payable the subsequent January 31 and a final payment no later than the following July 31. On or before January 15, and by the 20th of each subsequent month thereafter, the District is paid by the collecting municipalities its proportionate share of tax collections received through the last day of the preceding month. On or before August 20, the county treasurer makes full settlement to the District for any remaining balance.

Property taxes are recognized as revenue in the fiscal year levied as they are considered due as of January 1, the date from which interest and penalties accrue for non-payment of a scheduled installment, and full receipt of the entire levy is assured within sixty days of fiscal year end, meeting the availability criteria necessary for property tax revenue recognition by accounting principles generally accepted in the United States of America.

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

# NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

# 3. Capital Assets

Capital asset activity for the year ended June 30, 2016 was as follows:

	Beginning			Ending
	Balance	Increases	Decreases	Balance
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 2,054,466	\$ -	\$ -	\$ 2,054,466
Construction in progress		925,670	-	925,670
Subtotals	2,054,466	925,670	-	2,980,136
Capital assets, being depreciated:				
Buildings	140,756,195	4,932,622	-	145,688,817
Equipment	9,409,109	2,471,290	78,205	11,802,194
Subtotals	150,165,304	7,403,912	78,205	157,491,011
Less accumulated depreciation:	57,370,181	4,200,030	77,896	61,492,315
Total capital assets, being depreciated, net	92,795,123	3,203,882	309	95,998,696
Governmental activities capital assets, net	\$ 94,849,589	\$ 4,129,552	\$ 309	98,978,832
Less related long-term debt outstanding				59,852,944
Net investment in capital assets				\$ 39,125,888
Depreciation expense was charged to func	tions of the Distr	ict as follows:		
Governmental activities				
Instruction			\$	179,221
Support services				3,684,060
Interest and fiscal charges				336,749
Total depreciation expense - governmen	tal activities		_9	4,200,030

# 4. Short-term obligations

The District entered into a short term borrowing agreement with the City of Brookfield for working capital and operational cash flow needs pending receipt of the District's equalization aid allocations from the state government. The note was dated December 1, 2015 and matured January 15, 2016, with an interest rate of .70%. Interest for the year ended June 30, 2016 was \$2,450.

Short-term debt activity for the year ended June 30, 2016 was as follows:

ſ	Outstanding			Outstanding
	7/1/2015	Issued	Retired	6/30/2016
•	\$ -	\$ 3.000,000	\$ 3.000.000	\$ -

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

#### NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

#### 5. Long-term Obligations

The following is a summary of changes in long-term obligations of the District for the year ended June 30, 2016:

	Outstanding				Outstanding	_	Due Within
	7/1/2015		Issued	Retired	6/30/2016		One Year
Governmental activities:							
General Obligation Debt							
Bonds	\$ 55,350,000	\$	7,620,000	\$ 10,240,000	\$ 52,730,000	\$	3,455,000
Notes	6,740,000		2,375,000	910,000	8,205,000		1,180,000
Total General Obligation Debt	62,090,000		9,995,000	11,150,000	60,935,000		4,635,000
Premium on debt issuance	462,535		99,448	59,323	502,660		65,748
Compensated absences	174,596		214,430	174,596	214,430		214,430
Capital lease	324,279		-	213,491	110,788		75,231
Governmental activities Long-term obligations	\$ 63,051,410	\$_	10,308,878	\$ 11,597,410	\$ 61,762,878	\$	4,990,409

Total interest paid during the year on long-term debt totaled \$1,968,457.

#### Advance Refunding

During 2015, the District partially advance refunded general obligation a bond issue from 2009. The District issued \$7,620,000 of general obligation refunding bonds to provide resources to purchase U.S. Government and Local Government Series securities that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the financial statements.

At June 30, 2016, \$28,180,000 of outstanding general obligation bonds and notes are considered defeased.

# Qualified School Construction Bonds (QSCB)

The District issued Qualified School Construction Bonds (QSCB) in a prior year. The QSCB program was created by the American Recovery and Reinvestment Act (Recovery Act). The QSCB program provides the District with an opportunity to save on interest costs associated with financing school renovations and new construction. The Internal Revenue Service provides the District with a reimbursement of 100% of interest costs paid by the District on QSCB. The District received \$103,209 from the IRS in 2016.

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

# NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

#### **General Obligation Debt**

General obligation debt currently outstanding is detailed as follows:

Bonds \$31,000,000 issued 7/14/08; \$220,000 to \$1,530,000 of principal due annually through 2020; interest rate 4.000% to 4.375% \$31,190,000 issued 3/2/09; \$1,605,000 to \$2,130,000 of principal due annually through 2024; interest rate 3.000% to 4.125%	\$ 4,630,000 14,395,000
Refunding Bonds	
\$9,540,000 issued 12/19/13; \$25,000 to \$2,325,000 of principal due annually through 2028; interest rate 2.000% to 3.050%	9,360,000
\$10,000,000 issued 4/1/14; \$15,000 to \$1,935,000 of principal due annually through 2025; interest rate 1.000% to 2.625%	9,605,000
\$4,550,000 issued 6/18/15; \$35,000 to \$2,720,000 of principal due annually through 2028; interest rate 2.000% to 2.750%	4,515,000
\$7,620,000 issued 5/3/16; \$80,000 to \$2,445,000 of principal due annually through 2027; interest rate 1.500% to 2.000%	7,620,000
\$2,115,000 issued 2/15/11; \$2,115,000 of principal due in 2024; interest rate 5.250% - QSCB	2,115,000
\$785,000 issued 2/15/11; \$50,000 to \$220,000 of principal due annually through 2022; interest rate 3.000% to 4.000%	490,000
Promissory Notes	
\$5,230,000 issued 6/18/15; \$415,000 to \$1,095,000 of principal due annually through 2022; interest rate 2.000%	4,815,000
\$1,510,000 issued 6/18/15; \$495,000 to \$510,000 of principal due annually through 2018; interest rate 0.600% to 2.000%	1,015,000
\$2,375,000 issued 5/3/16; \$170,000 to \$470,000 of principal due annually through 2024; interest rate 1.500% to 2.000%	 2,375,000
Total Outstanding General Obligation Debt	\$ 60,935,000

Annual principal and interest maturities of the outstanding general obligation debt of \$60,935,000 on June 30, 2016 are detailed below:

Year Ended		Governmental Activities					
June 30	Principal			Interest		Total	
2017	\$	4,635,000	\$	1,763,782	\$	6,398,782	
2018		4,715,000		1,646,579		6,361,579	
2019		4,895,000		1,479,398		6,374,398	
2020		5,060,000		1,331,591 6		6,391,591	
2021		5,400,000		1,178,804		6,578,804	
2022-2026		26,380,000		3,478,038		29,858,038	
2027-2028		9,850,000		415,290		10,265,290	
	\$	60,935,000	\$	11,293,481	\$	72,228,481	

For the governmental activities, the other long-term liabilities are generally liquidated by the general fund.

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

# **NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)**

#### **Legal Margin for New Debt**

The District's legal margin for creation of additional general obligation debt on June 30, 2016 was \$708,247,562 as follows:

Equalized valuation of the County	\$ 7,686,117,463
Statutory limitation percentage	(x) 10%
General obligation debt limitation, per Section 67.03 of the	
Wisconsin Statutes	768,611,746
Total outstanding general obligation debt applicable to debt limitation \$ 60,935,000	
Less: Amounts available for financing general obligation debt	
Debt service fund, less interest of \$856,556 due October 1 570,816	
Net outstanding general obligation debt applicable to debt limitation	
Legal Margin for New Debt	\$ 708, <u>247,562</u>

# Capital lease obligation

As of June 30, 2016, the District had assets held under several capital lease obligations. Included in equipment are the following assets held under capital leases as of June 30, 2016:

Equipment	\$ 1,683,747
Less accumulated depreciation	 (1,313,173)
	\$ 370,574

Future minimum lease payments for assets held under capital leases are as follows:

	Year Ending June 30,	Amount
	2017	\$ 80,088
	2018	 37,001
Total Minimum lease payments		\$ 117,089
Less: Amount representing interest		 6,301
Present value of future minimum lease payments		\$ 110,788

# 6. Operating lease agreements

The District has entered into lease agreements for copiers, computers, vehicles and space. Total costs for such leases were approximately \$300,000 in the year ended June 30, 2016. The future minimum lease payments under these operating leases at June 30, 2016 are as follows:

Year Ending	I	
June 30,		Amount
2017	\$	203,576
2018		175,000
2019		175,000
2020		175,000
2021		175,000
2022		175,000
	\$	1,078,576

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### **NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)**

#### 7. Pension Plan

#### a. Plan Description

The WRS is a cost-sharing, multiple-employer, defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Employees who retire at or after age 65 (54 for protective occupation employees, 62 for elected officials and State executive participants) are entitled to receive an unreduced retirement benefit. The factors influencing the benefit are: (1) final average earnings, (2) years of creditable service, and (3) a formula factor.

Final average earnings is the average of the participant's three highest years' earnings. Creditable service is the creditable current and prior service expressed in years or decimal equivalents of partial years for which a participant receives earnings and makes contributions as required. The formula factor is a standard percentage based on employment category.

Employees may retire at age 55 (50 for protective occupation employees) and receive reduced benefits. Employees terminating covered employment before becoming eligible for a retirement benefit may withdraw their contributions and forfeit all rights to any subsequent benefits.

The WRS also provides death and disability benefits for employees.

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

#### b. Post-Retirement Adjustments

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

Year	Core Fund Adjustment	Variable Fund Adjustment
2006	0.8%	3%
2007	3.0	10
2008	6.6	0
2009	(2.1)	(42)
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2

#### c. Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and Executives and Elected Officials. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$3,331,762 in contributions from the District.

Contribution rates as of June 30, 2016 are:

Employee Category	Employee	Employer
General (including teachers)	6.6%	6.6%
Executives & Elected Officials	6.6%	6.6%
Protective with Social Security	6.6%	9.4%
Protective without Social Security	6.6%	13.2%

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

#### NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

d. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2016, the District reported a liability of \$5,697,262 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2014 rolled forward to December 31, 2015. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2015, the District's proportion was 0.35060492%, which was a decrease of 0.00641914% from its proportion measured as of December 31, 2014.

For the year ended June 30, 2016, the District recognized pension expense of \$6,898,465.

At June 30, 2016, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Defe	Deferred Outflows		Deferred Inflows	
	of	of Resources		of Resources	
Differences between expected and actual experience	\$	981,461	\$	11,989,791	
Changes in assumptions		3,986,052		-	
Net differences between projected and actual					
earnings on pension plan investments		23,383,511		-	
Changes in proportion and differences between employer contributions and proportionate share					
of contributions		101,633		2,236	
Employer contributions subsequent to the					
measurement date		2,008,183			
Total	\$	30,460,840	\$	11,992,027	

The \$2,008,183 reported as deferred outflows related to pension resulting from the District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

ſ	Year ended	Deferred Outflow		Deferred Inflows		
1	June 30	of Resources		of Resources		
	2016	\$	7,395,899	\$	2,902,092	
	2017		7,395,899		2,902,092	
	2018		7,395,899		2,902,092	
	2019		6,137,437		2,902,092	
	2020		127,523		383,655	
	Total	\$	28,452,657	\$	11,992,023	

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

### NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

### e. Actuarial Assumption

The total pension liability in the December 31, 2015, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date: December 31, 2014
Measurement Date of Net Pension Liability: December 31, 2015

Actuarial Cost Method: Entry Age
Asset Valuation Method: Fair Value
Long-Term Expected Rate of Return: 7.2%
Discount Rate: 7.2%

Salary Increases:

Inflation 3.2% Seniority/Merit 0.2% - 5.6%

Mortality: Wisconsin 2012 Mortality Table

Post-retirement Adjustments\* 2.1%

Actuarial assumptions are based upon an experience study conducted in 2012 using experience from 2009 - 2011. The total pension liability for December 31, 2015 is based upon a roll-forward of the liability calculated from the December 31, 2014 actuarial valuation.

Long-term expected Return on Plan Assets. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

		Destination	Long-Term	Long-Term
	Current Asset	Target Asset	Expected Nominal	Expected Real
	Allocation %	Allocation %	Rate of Return %	Rate of Return %
Core Fund Asset Class	-		· · · · · · · · · · · · · · · · · · ·	
U.S. Equities	27%	23%	7.6%	4.7%
International Equities	24.5%	22%	8.5%	5.6%
Fixed Income	27.5%	37%	4.4%	1.6%
Inflation Sensitive Assets	10%	20%	4.2%	1.4%
Real Estate	7%	7%	6.5%	3.6%
Private Equity/Debt	7%	7%	9.4%	6.5%
Multi-Asset	4%	4%	6.7%	3.8%
Total Core Fund	107%	120%	7.4%	4.5%
Variable Fund Asset Class				
U.S. Equities	70%	70%	7.6%	4.7%
International Equities	30%	30%	8.5%	5.6%
Total Variable Fund	100%	100%	7.9%	5.0%

<sup>\*</sup> No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. The 2.1% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

# **NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)**

Single Discount rate. A single discount rate of 7.20% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.20% and a long term bond rate of 3.57%. Because of the unique structure of WRS, the 7.20% expected rate of return implies that a dividend of approximately 2.1% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's proportionate share of the net pension liability (asset) to changes in the discount rate. The following presents the District's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.20 percent, as well as what the District's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.20 percent) or 1-percentage-point higher (8.20 percent) than the current rate:

	1%	Decrease to			19	% Increase to
	Di	scount Rate	Cu	rrent Discount	D	iscount Rate
		(6.2%)	F	Rate (7.2%)		(8.2%)
District's proportionate share of						
the net pension liability (asset)	\$	39,960,704	\$	5,697,262	\$	(21,063,097)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at http://etf.wi.gov/publications/cafr.htm.

### f. Payable to the WRS

At June 30, 2016, the District reported a payable of \$1,313,220 for the outstanding amount of contributions to the pension plan for the year ended June 30, 2016.

# 8. Fund Equity

In the fund financial statements, portions of governmental fund balances in the general fund are committed and/or assigned by Board of Education action. At June 30, 2016, fund balance was committed and assigned as follows:

Committed for:	
Self-funded health insurance risk	\$ 1,500,000
Health reimbursement accounts	1,300,000
	\$ 2,800,000
Assigned for:	
Energy return on investment projects	\$ 193,544
HVAC replacement	8,213,667
Central administrative office relocation	 3,000,000
	\$ 11,407,211

Brookfield, Wisconsin
Notes to Basic Financial Statements
June 30, 2016

# NOTE B - DETAILED NOTES ON ALL FUNDS (Continued)

# Minimum Fund Balance Policy

The Board of Education has adopted a policy that fund balance in the amount of 15% of general fund, special education fund, food service fund, and community service fund budgeted expenditures be maintained for cash flow and working capital purposes. The minimum fund balance amount is calculated as follows:

Budgeted 2016-2017 Expenditures	\$94,599,754
Minimum Fund Balance %	15%
Minimum Fund Balance Amount	\$14,189,963

The District's unassigned general fund balance of \$13,954,331 is less than the amount noted above. The District considers the minimum fund balance calculated above to be a target and is working towards achieving the balance.

### **NOTE C - OTHER INFORMATION**

### 1. Other Postemployment Benefits

*Plan Description* - The District provides health care insurance coverage for eligible employees who retire until they reach the age of 65. The retired employee contributes none of the premium for family coverage or single coverage. There are 121 active and 137 retired employees in the plan.

Annual OPEB Cost and Net OPEB Obligation - The District's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC), and the amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation.

Component	Amount
Annual required contribution	\$ 654,452
Interest on net OPEB	329,113
Adjustment to annual required contribution	(543,399)
Annual OPEB cost (expense)	440,166
Contributions made	2,196,007
Change in net OPEB obligation	(1,755,841)
OPEB obligation - beginning of year	10,970,413
OPEB obligation - end of year	\$ 9,214,572

The annual required contribution for the current year was determined as part of the July 1, 2015 actuarial valuation using the projected unit credit method. The actuarial assumptions included (a) 3.0% discount rate, and (b) initial annual healthcare cost trend rate of 6.0 percent, reduced by decrements to an ultimate rate of 4.4 percent.

The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with a long-term perspective of the calculations. The unfunded actuarial accrued liability is being amortized as a level dollar amount of projected payroll. The remaining amortization period at June 30, 2016 is 30 years, and the remaining amount is \$12,374,994.

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

# **NOTE C - OTHER INFORMATION (Continued)**

*Trend Information* - The District's annual OPEB cost, the percentage of the annual OPEB cost contributed to the plan, and the net OPEB obligation for 2016 is as follows:

Fiscal Year Ended	Annual OPEB Cost		Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2014	\$	2,251,547	96%	\$ 10,985,663
6/30/2015		2,255,860	101%	10,970,413
6/30/2016		440,166	499%	9.214.572

Funded Status and Funding Progress - As of July 1, 2015, the most recent actuarial valuation date, the District's unfunded actuarial accrued liability (UAAL) was \$12,374,994. The annual payroll for active employees covered by the plan for the 2016 fiscal year was \$50,540,084 for a ratio of the UAAL to covered payroll of 24%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future, such as assumptions about future terminations, mortality, and healthcare cost trends. Actuarially determined amounts are subject to continual revision as actuarial results are compared with past experience and new estimates are made about the future.

Actuarial Methods and Assumptions - Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2015 actuarial valuation, the projected unit credit method was used. The actuarial assumptions included a rate of 3.0% to discount expected liabilities to the valuation date. The initial healthcare trend rate was 6.0% for medical, reduced by decrements to an ultimate rate of 4.4% for medical. The UAAL is being amortized as a level dollar of projected payrolls. The remaining amortization period at June 30, 2016 was 30 years.

# 2. Self-Funded Insurance Program

On September 1, 1988 the District established a self-funded health and dental plan for its employees. The plan administrators, Humana and Delta Dental are responsible for the approval, processing, and payments of claims, after which they bill the District for reimbursement. The District is also responsible for a monthly administrative fee. The Plan reports on a fiscal year ending December 31.

Accounting and budgeting requirements for the Plan are established by the Wisconsin Department of Public Instruction. Currently, the Plan is accounted for in the General Fund of the District.

As part of the health care coverage of the Plan, the District purchases stop-loss coverage, which pays claims in excess of \$250,000 per individual and/or 125% of the annual estimated claims. The District has no stop-loss coverage for dental care coverage of the Plan.

Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

### **NOTE C - OTHER INFORMATION (Continued)**

At June 30, 2016 the District reported a liability of \$1,281,000, which represents reported and unreported claims which were incurred on or before June 30, 2016, but were not paid by the District as of that date. The amounts not reported to the District were determined by the Plan administrator. Change in the claims liability for the year ended June 20, 2016 is as follows:

		Current Year			
		Claims and			
	Liability	Changes in	Claim	İ	Liability
	July 1	Estimates	Payments		June 30
2015	\$ 979,000	\$ 10,490,276	\$ 10,319,276	\$	1,150,000
2016	1,150,000	11,140,975	11,009,975		1,281,000

### 3. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The District completes an annual review of its insurance coverage to ensure adequate coverage.

### 4. Contingencies

- a. The District participates in a number of federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Accordingly, the District's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the District expects such amounts, if any, to be immaterial.
- b. From time to time, the District is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management and legal counsel that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the District's financial position or results of operations.

# 5. <u>Limitation on School District Revenues</u>

Wisconsin Statutes limit the amount of revenues a school district may derive from general school aids and property taxes unless a higher amount is approved by a referendum.

This limitation does not apply to revenue needed for payment of any general obligation debt service (including refinanced debt) authorized by either of the following:

- a. A resolution of the school board or by referendum prior to August 12, 1993.
- b. A referendum on or after August 12, 1993.

# 6. Upcoming Accounting Pronouncements

In June 2015, the GASB issued two new standards addressing accounting and financial reporting for postemployment benefits other than pensions (OPEB). GASB Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, addresses reporting by OPEB plans whereas GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, addresses accounting and reporting by employer governments that provide OPEB benefits to their employees. The District will, after adoption of GASB No. 75, recognize on the face of the financial statements its net OPEB liability. GASB No. 74 is effective for fiscal years beginning after June 15, 2016 whereas GASB No. 75 is effective one year later. The District is currently evaluating the impact these standards will have on the financial statements when adopted.

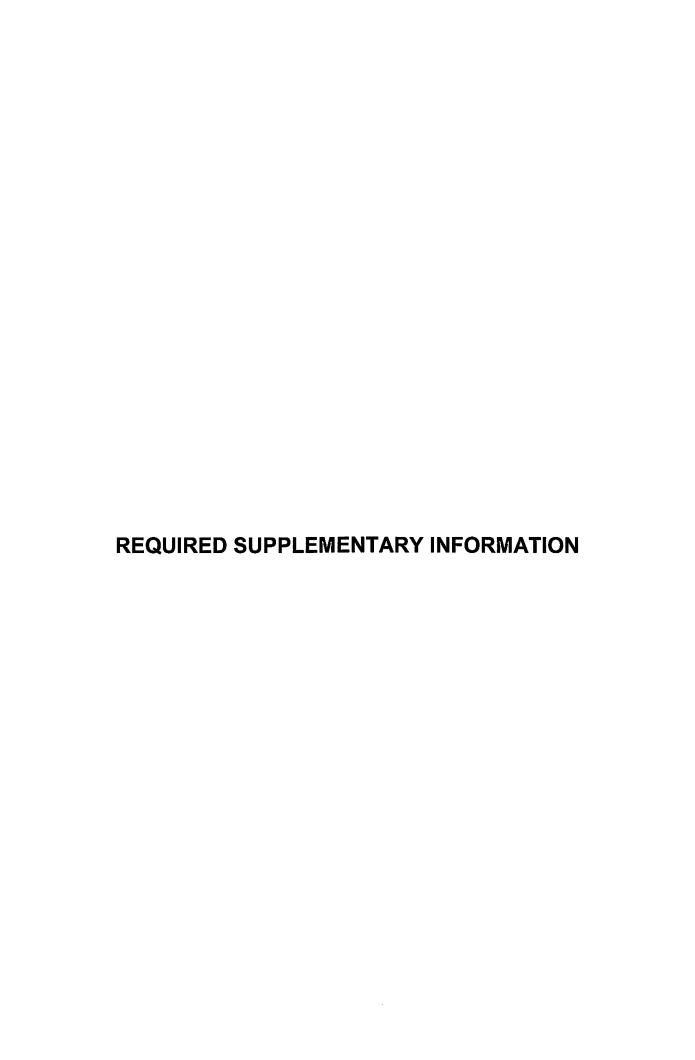
Brookfield, Wisconsin Notes to Basic Financial Statements June 30, 2016

# **NOTE C - OTHER INFORMATION (Continued)**

# 7. Prior Period Adjustment

The District's June 30, 2015 financial statements reported the employee and employer share of the pension contribution from January 1, 2015 through June 30, 2015 as a deferred outflow of resources. GASB Statement No. 71 requires only the District's contribution to be reported as a deferred outflow, resulting in a reduction of the deferred outflows related to pension and net position of \$2,085,894.

The prior period adjustment did not affect the District's fund financial statements as of June 30, 2015.



Brookfield, Wisconsin

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual

General Fund - Budgetary Basis For the Year Ended June 30, 2016

				Variance with Final Budget -
	Budgeted	Amounts	Actual	Positive
	Original	Final	Amounts	(Negative)
Revenues	Original	- I II GI	Amounts	(IVCGaliVC)
Property taxes	\$ 69,869,060	\$ 69,805,587	\$ 69,805,587	\$ -
Other local sources	2,009,945	2,410,406	2,516,761	106,355
Interdistrict sources	2,265,074	2,294,889	2,336,034	41,145
Intermediate sources	2,200,014	2,234,000	22,015	22,015
State sources	6,603,216	6,613,316	6,766,100	152,784
Federal sources	607,891	959,183	748,803	(210,380)
Other sources	86,000	185,000	329,307	144,307
Total Revenues	81,441,186	82,268,381	82,524,607	256,226
TOTAL TREVENUES	01,441,100	02,200,001	02,024,001	200,220
Expenditures				
Instruction				
Regular instruction	39,128,768	39,252,550	37,907,273	1,345,277
Vocational instruction	1,629,107	1,813,701	1,813,791	(90)
Other instruction	3,370,513	3,307,793	3,352,173	(44,380)
Total Instruction	44,128,388	44,374,044	43,073,237	1,300,807
Support Services				
Pupil services	3,301,917	3,296,484	3,283,162	13,322
Instructional staff services	3,455,668	3,612,224	3,531,135	81,089
General administration services	1,556,025	1,567,101	1,618,980	(51,879)
School administration services	3,379,287	3,375,087	3,599,733	(224,646)
Business services	1,281,853	1,463,253	1,439,081	24,172
Operation and maintenance of plant	8,107,736	8,164,472	8,630,304	(465,832)
Pupil transportation services	3,422,347	3,398,712	3,213,942	184,770
Central services	2,335,588	2,235,788	2,347,589	(111,801)
Insurance	788,109	747,270	748,806	(1,536)
Other support services	57,623	46,139	1,351,769	(1,305,630)
Total Support Services	27,686,153	27,906,530	29,764,501	(1,857,971)
Debt Service			,,	(1,111111111111111111111111111111111111
Principal	559,000	221,148	221,472	(324)
Interest	5,000	21,930	19,377	2,553
Total Debt Service	564,000	243,078	240,849	2,229
Non-program				
General tuition payments	1,165,331	1,074,081	850,568	223,513
Special education tuition payments	20,000	20,000	-	20,000
Adjustments and refunds	10,000	10,000	16,446	(6,446)
Other non-program		-	10,821	(10,821)
Total Non-program	1,195,331	1,104,081	877,835	226,246
Total Expenditures	73,573,872	73,627,733	73,956,422	(328,689)
Excess of Revenues Over Expenditures	7,867,314	8,640,648	8,568,185	(72,463)
·			-,,,,,,,	,,,
Other Financing Sources (Uses)				
Sale of capital assets	-	-	28,015	28,015
Insurance recoveries	-	-	195,458	195,458
Transfers in	45,000	- -	•	
Transfers out	(8,412,314)	(8,480,971)	(8,513,504)	
Total Other Financing Sources (Uses)	(8,367,314)	(8,480,971)	(8,290,031)	190,940
Net Change in Fund Balances	(500,000)	159,677	278,154	118,477
Fund Balances - July 1	27,891,061	27,891,061	27,891,061	
Fund Balances - June 30	\$ 27,391,061	\$ 28,050,738	\$ 28,169,215	\$ <u>118,477</u>

Brookfield, Wisconsin
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Special Education Fund - Budgetary Basis

For the Year Ended June 30, 2016

				Variance with Final Budget -
	Budgeted		Actual	Positive
_	Original	Final	Amounts	(Negative)
Revenues	£ 0.040.070	£ 0.045.004	<b>6</b> 0.040.000	ф 07.04 <b>г</b>
Interdistrict sources	\$ 3,016,873	\$ 2,615,024		\$ 27,645
State sources	3,675,781	3,675,605	3,660,660	(14,945)
Federal sources	1,926,181	1,794,937	1,687,965	(106,972)
Other sources	4,095	3,665	32,175	28,510
Total Revenues	8,622,930	8,089,231	8,023,469	(65,762)
Expenditures				
Instruction				
Regular instruction	14,547	31,601	27,773	3,828
Special education instruction	12,225,003	11,655,300	11,278,452	376,848
Other instruction	12,044	14,186	14,186	-
Total Instruction	12,251,594	11,701,087	11,320,411	380,676
Support Services	12,201,004	11,701,007	11,520,411	300,070
Pupil services	1,785,047	1,748,400	1,715,498	32,902
Instructional staff services	749,150	715,633	732,734	(17,101)
General administration services	749,100	1 10,033	5,925	(5,925)
School administration services	67,278	66.631	58,124	8,507
Business services	7,465	7,415	8,920	(1,505)
	525,846	487,490	466,455	21,035
Operation and maintenance of plant	519,259	527,253	•	
Pupil transportation services	-	•	558,635	(31,382)
Central services	8,300	8,300	6,236	2,064
Insurance	169,658	151,678	137,222	14,456
Other support services	2 020 000	2 740 000	342,511	(342,511)
Total Support Services	3,832,003	3,712,800	4,032,260	(319,460)
Non-program	4== 400			(= 000)
Special education tuition payments	177,126	531,781	536,867	(5,086)
Revenue transits to others	684,521	624,534	649,505	(24,971)
Total Non-program	861,647	1,156,315	1,186,372	(30,057)
Total Expenditures	16,945,244	16,570,202	16,539,043	31,159
Excess of Revenues Over (Under) Expenditures	(8,322,314)	(8,480,971)	(8,515,574)	(34,603)
Other Financing Sources (Uses)				
Sale of capital assets	_	_	2,070	2,070
Transfers in	8,367,314	8,480,971	8,513,504	32,533
Transfers out	(45,000)	-	-	-
Total Other Financing Sources (Uses)	8,322,314	8,480,971	8,515,574	34,603
Net Change in Fund Balances	-	-	-	
Fund Balances - July 1	_	-	_	_
. and additions and i				
Fund Balances - June 30	<u>\$</u> -	<u> </u>	\$ -	<u> </u>

Brookfield, Wisconsin Schedule of Employer Contributions Other Post-Employment Benefit Plan For the Year Ended June 30, 2016

Year Ended	Employer		nual Required	Percentage
June 30,	Contributions		tribution (ARC)	Contributed
2015 2016	\$	2,271,110 2,196,007	\$ 2,470,444 654,452	91.93% 335.55%

Brookfield, Wisconsin Schedule of Funding Progress Other Post-Employment Benefit Plan For the Year Ended June 30, 2016

Actuarial Valuation Date	(1) Actuarial Value of Assets	(AAL) - Entry	(3) Funded Ratio (1) / (2)	(4) Unfunded Actuarial Accrued Liability (UAAL) (2) - (1)	(5) Covered Payroll	UAAL as a Percentage of Covered Payroll (4) / (5)
July 1, 2011	\$ 2,046,0			\$ 26,203,559	\$ 45,673,083	57.37%
July 1, 2013 July 1, 2015	3,902,2 5,731,9	, .	14.10% 31.66%	23,765,041 12,374,994	\$ 45,467,394 \$ 50,540,084	52.27% 24.49%

Brookfield, Wisconsin Schedule of Proportionate Share of the Net Pension Liability (Asset) Wisconsin Retirement System Last 10 Fiscal Years\*

	2015		2016
Proportion of the net pension liability (asset)	 .35702406%	C	.35060492%
Proportionate share of the net pension liability (asset)	\$ (8,769,488)	\$	5,697,262
Covered-employee payroll	\$ 48,610,258	\$	48,828,821
Plan fiduciary net position as a percentage of the total pension liability (asset)	102.74%		98.20%

The District implemented GASB Statement Nos. 68 and 71 for the year ended June 30, 2015. Information for prior years is not available. The amounts presented for each fiscal year were determined as of the calendar year-end that occurred within the fiscal year.

Brookfield, Wisconsin Schedule of Contributions Wisconsin Retirement System Last 10 Fiscal Years\*

Contractually required contributions
Contributions in relation to the contractually required contributions
Contribution deficiency (excess)
Covered-employee payroll
Contributions as a percentage of covered-employee payroll

2015	2016
\$ 3,410,971	\$ 3,331,762
\$ 3,410,971	\$ 3,331,762
\$ _	\$ -
\$ 48,610,258	48,828,821
7.02%	6.82%

<sup>\*</sup> The District implemented GASB Statement Nos. 68 and 71 for the year ended June 30, 2015. Information for prior years is not available. The amounts presented for each fiscal year were determined as of the calendar year-end that occurred within the fiscal year.

Brookfield, Wisconsin

Notes to Required Supplementary Information
For the Year Ended June 30, 2016

### **NOTE A - WISCONSIN RETIREMENT SYSTEM**

There were no changes of benefit terms or assumptions for any participating employer in WRS.

### **NOTE B - BUDGETS AND BUDGETARY ACCOUNTING**

Operating budgets are adopted each fiscal year for all governmental funds in accordance with Section 65.90 of the Wisconsin Statutes using the budgetary accounting procedures prescribed by the Wisconsin Department of Public Instruction. Budgetary expenditure control is exercised at the function level. Reported budget amounts are as originally adopted or as amended by Board of Education resolution.

The District follows these procedures in establishing the budgetary data reflected in the basic financial statements:

- Based upon requests from District staff, District administration recommends budget proposals to the Board of Education.
- The Board of Education prepares a proposed budget including proposed expenditures and the means of financing them for the July 1 through June 30 fiscal year.
- A public notice is published containing a summary of the budget and identifying the time and place where a public hearing will be held on the proposed budget.
- Pursuant to the public budget hearing, the Board of Education may make alterations to the proposed budget.
- Once the Board of Education (following the public hearing) adopts the budget, no changes may be made in the amount of tax to be levied or in the amount of the various appropriations and the purposes of such appropriations unless authorized by a 2/3 vote of the entire Board of Education.
- Appropriations lapse at year end unless authorized as a carryover by the Board of Education. The
  portion of fund balance representing carryover appropriations is reported as a committed or assigned
  fund balance in the fund financial statements.
- Encumbrance accounting, under which purchase orders, contracts, and other commitments for the
  expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is
  employed as an extension of formal budgetary control in the governmental funds.

The District did not have any material violation of legal or contractual provisions for the fiscal year ended June 30, 2016.

Brookfield, Wisconsin

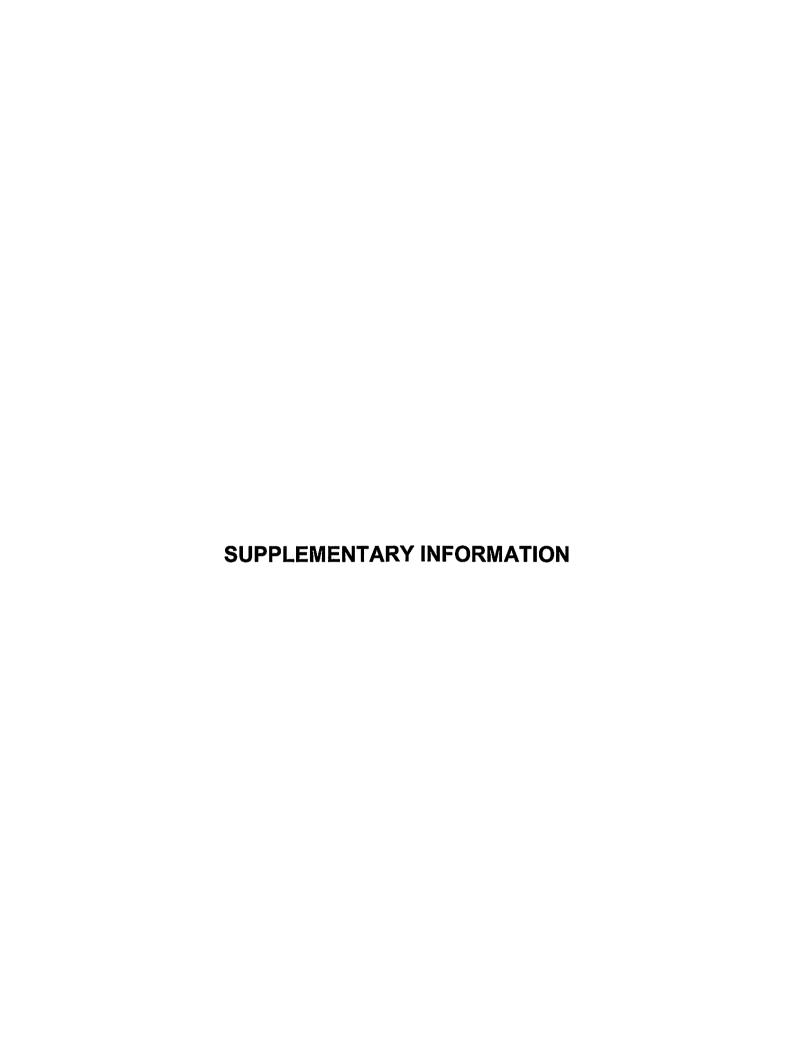
Notes to Required Supplementary Information (Continued)

For the Year Ended June 30, 2016

# NOTE B - BUDGETS AND BUDGETARY ACCOUNTING (Continued)

Budgetary information is derived from the annual operating budget and is presented in accordance with generally accepted accounting principles, except the District adopts a separate budget for the special education special revenue fund. An explanation of the differences between Revenues, Expenditures, and Other Financing Sources (Uses) for funds on a budgetary fund basis and a GAAP basis is summarized below:

	General Fund	Special Education Fund
Revenues		1 0
Actual amounts (budgetary basis)	\$ 82,524,607	\$ 8,023,469
Reclassification of special education	8,023,469	(8,023,469)
Total Revenues	90,548,076	-
Expenditures		
Actual amounts (budgetary basis)	73,956,422	16,539,043
Reclassification of special education	16,539,043	(16,539,043)
Total Expenditures	90,495,465	-
Excess of Revenues Over (Under) Expenditures		
Actual amounts (budgetary basis)	8,568,185	(8,515,574)
Reclassification of special education	(8,515,574)	• • • • •
Excess of Revenues Over (Under) Expenditures	52,611	-
Other Financing Sources (Uses)		
Actual amounts (budgetary basis)	(8,290,031)	8,515,574
Reclassification of special education	8,515,574	(8,515,574)
Total Other Financing Sources (Uses)	225,543	-
Net Change in Fund Balance		
Actual amounts (budgetary basis)	278,154	
Fund Balance - July 1		
Actual amounts (budgetary basis)	27,891,061	
Fund Balance - June 30		
Actual amounts (budgetary basis)	\$ 28,169,215	\$ -



Brookfield, Wisconsin Combining Balance Sheet Nonmajor Governmental Funds June 30, 2016

	Special Revenue Funds					Debt Service		
		Special					Non-	
	F	Revenue		Food		Community		ferendum
		rust Fund		Service		Service	De	bt Service
ASSETS								
Cash and investments	\$	295,018	\$	186,992	\$	102,352	\$	90,921
Receivables								
Accounts		75		74,436		-		-
Due from other governments		-		43,759		-		-
Inventory		-		1,149		-		-
Pledges receivable	_			-				
TOTAL ASSETS	<u>\$</u>	295,093	\$	306,336	\$	102,352	\$	90,921
LIABILITIES AND FUND BALANCES								
Liabilities								
Accounts payable	\$	1,505	\$	29	\$	101	\$	-
Unearned revenues				102,153		-		-
Total Liabilities	_	1,505		102,182		101		-
Fund Balances								
Nonspendable								
Inventory		_		1,149		-		-
Restricted								
Debt service		-		-		-		90,921
Expendable gifts		293,588		-		-		-
Food service		-		203,005		-		-
Community services		-		-		102,251		-
Capital improvements		-		-		-		-
Unrestricted								
Committed		-		-		-		-
Assigned		-				-		-
Unassigned		-		-		-		-
Total Fund Balances		293,588		204,154		102,251		90,921
TOTAL LIABILITIES AND								
FUND BALANCES	_\$	295,093	\$	306,336	\$	102,352	\$	90,921

	_	L	ong-Term	١	Total Nonmajor	
	Capital	_	Capital	Governmental		
	Projects	Pro	ojects Fund_		Funds	
\$	2,230,629	\$	1,000	\$	2,906,912	
	-		-		74,511	
	-		-		43,759	
	-		-		1,149	
	26,002		-		26,002	
<u>\$</u>	2,256,631	\$	1,000	\$	3,052,333	
\$	447,600	\$	-	\$	449,235	
			-		102,153	
	447,600		-		551,388	
	-		-		1,149	
	-		-		90,921	
	-		-		293,588	
	-		-		203,005	
	4 000 004		4 000		102,251	
	1,809,031		1,000		1,810,031	
	-		-		-	
	-		-		-	
	1,809,031		1,000		2,500,945	
	.,,.		.,		_,,	
\$	2,256,631	\$	1,000	\$	3,052,333	

# Brookfield, Wisconsin

# Combining Statement of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds For the Year Ended June 30, 2016

	Spe	Special Revenue Funds			
	Special			Debt Service Non-	
	Revenue	Food	Community	Referendum	
	Trust Fund	Service	Service	Debt Service	
Revenues				<u>, - ,, </u>	
Property taxes	\$ -	<b>\$</b> -	\$ -	\$ 1,107,391	
Other local sources	536,920	2,466,014	369,838	ψ 1,107,001 -	
State sources	-	29,036	000,000	_	
Federal sources		457,918	_	_	
Other sources		1,549	_	110,402	
	536,920	2,954,517	369,838	1,217,793	
Total Revenues	330,920	2,954,517	309,030	1,217,793	
Expenditures					
Instruction					
Regular instruction	118,805	-	-	-	
Vocational instruction	407	_	-	-	
Other instruction	119,892	-	-	-	
Total Instruction	239,104	-		-	
Support Services					
Pupil services	2,442	_	_	_	
Instructional staff services	120,023	_	_	_	
School administration services	42,627	_	_	_	
Business services		50	_	_	
Operation and maintenance of plant	44,966	157,297	370,862	_	
	13,299	157,257	370,002	-	
Pupil transportation services	13,299	2,855,469	-	-	
Food services	-	2,000,409	-	-	
Central services	-	- 20 557	-	-	
Insurance	-	28,557	6 204	-	
Other support services		15,438	6,391	<u> </u>	
Total Support Services	223,357	3,056,811	377,253	<u> </u>	
Debt Service				000 000	
Principal	-	-	-	960,000	
Interest	-	-	-	231,055	
Total Debt Service		<del></del>	<u> </u>	1,191,055	
Non-program					
Adjustments and refunds		627	-	-	
Total Expenditures	462,461	3,057,438	377,253	1,191,055	
Excess of Revenues Over (Under) Expenditures	74,459	(102,921)	(7,415)	26,738	
Other Financing Sources					
Long-term debt issued	_	_	_	-	
Net Change in Fund Balances	74,459	(102,921)	(7,415)	26,738	
Fund Balances - July 1	219,129	307,075	109,666	64,183	
Fund Balances - June 30	\$ 293,588	\$ 204,154	\$ 102,251	\$ 90,921	

Capital Projects  Long-Term Total Nonm Capital Capital Governmen	•
,	•
i Capitai i Capitai i Guvenimei	ntal
Projects Projects Fund Funds	
\$ - \$ - \$ 1,107,	391
693 - 3,373,4	
29,0	
457,9	918
111,9	
693 - 5,079,	761
891,288 - 1,010,0	
	407
119,8	
891,288 - 1,130,	392
· · · · · · · · · · · · · · · · · · ·	142
120,0	023
42,6	627
-	50
5,308,005 - 5,881,	130
13,2	299
2,855,4	
1,452,050 - 1,452,0	050
28,	557
	329
6,760,055 - 10,417,4	476
960,0	
231,(	
	055
	327
7,651,343 - 12,739,	550
(7.050.050)	<b>.</b>
(7,650,650) - (7,659,7	(89)
2 275 000	200
2,375,000 - 2,375,0	JUU
(5,275,650) - (5,284,7	7ደርነ
• • • • • • • • • • • • • • • • • • • •	·
7,084,681 1,000 7,785,7	734
\$ 1,809,031 \$ 1,000 \$ 2,500,9	945

Brookfield, Wisconsin
Schedule of Changes in Assets and Liabilities
Pupil Activity Funds
June 30, 2016

	Balance 7/1/15	Additions Deletions		Balance 6/30/16	
ASSETS Cash and cash equivalents	\$ 392,427	\$ 1,756,796	\$ 1,798,025	\$ 351,198	
LIABILITIES  Due to student organizations	\$ 392,427	\$ 1,75 <u>6,796</u>	\$ 1,798,025	\$ <u>351,198</u>	

# ADDITIONAL INDEPENDENT AUDITORS' REPORT FOR BASIC FINANCIAL STATEMENTS



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education School District of Elmbrook Brookfield, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of School District of Elmbrook as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise School District of Elmbrook's basic financial statements, and have issued our report thereon, which included an emphasis of matter paragraph as indicated on page 2 dated January 5, 2017.

# Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered School District of Elmbrook's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of School District of Elmbrook's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District of Elmbrook's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2016-001 that we consider to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether School District of Elmbrook's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### School District of Elmbrook's Response to Finding

School District of Elmbrook's response to the finding identified in our audit is described in the accompanying schedule of prior year audit findings and corrective action plan. School District of Elmbrook's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of School District of Elmbrook's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering School District of Elmbrook's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Certified Public Accountants Green Bay, Wisconsin

Schenck SC

January 5, 2017

FEDERAL AWARDS AND STATE FINANCIAL ASSISTA	



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND THE STATE SINGLE AUDIT GUIDELINES

To the Board of Education School District of Elmbrook Brookfield, Wisconsin

### Report on Compliance for Each Major Federal and State Program

We have audited School District of Elmbrook's compliance with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Compliance Supplement* and the *State Single Audit Guidelines* issued by the State of Wisconsin that could have a direct and material effect on each of School District of Elmbrook's major federal and state programs for the year ended June 30, 2016. School District of Elmbrook's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. The District's major state programs are identified in the summary of auditors' results section of the accompanying schedule of schedule of findings and questioned costs.

# Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal and state programs.

### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of School District of Elmbrook's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State Single Audit Guidelines* issued by the Wisconsin Department of Administration. Those standards, the Uniform Guidance and the *State Single Audit Guidelines* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about School District of Elmbrook's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of School District of Elmbrook's compliance.

### Opinion on Each Major Federal and State Program

In our opinion, School District of Elmbrook complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2016.

# Report on Internal Control Over Compliance

Management of School District of Elmbrook is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered School District of Elmbrook's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal or state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District of Elmbrook's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over compliance that we consider to be a significant deficiency.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2016-002 to be a significant deficiency.

School District of Elmbrook's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of prior year audit findings and corrective action plan. School District of Elmbrook's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance, and the State Single Audit Guidelines. Accordingly, this report is not suitable for any other purpose.

Certified Public Accountants Green Bay, Wisconsin January 5, 2017

Schenck Sc

Brookfield, Wisconsin

Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2016

Grantor Agency/Federal Program Title  U.S. DEPARTMENT OF AGRICULTURE  Child Nutrition Cluster	Pass-through Agency	Federal CFDA Number -	Pass-Through Entity Identifying Number	(Accrued) Receivable Deferred Revenue 7/1/15	Value or Cash Received	Accrued Receivable (Deferred Revenue) 6/30/16	Revenue	Expenditures	Subrecipient Payments
School Breakfast Program July 1, 2015 - June 30, 2016 National School Lunch Program	WI Department of Public Instruction	10.553 10.555	A546-00000-670714	<b>\$</b> -	\$ 8,872	\$ 2,602	\$ 11,474	\$ 11,474	\$ -
July 1, 2015 - June 30, 2016  Donated Commodities  Total National School Lunch Program	WI Department of Public Instruction	10.555	A547-00000-670714 A547-00000-670714		224,574 180,713 405,287	41,157 - 41,157	265,731 180,713 446,444	265,731 180,713 446,444	<u>-</u>
Total Child Nutrition Cluster and U.S. Departmen	t of Agriculture				414,159	43,759	457,918	457,918	•
U.S. DEPARTMENT OF EDUCATION  Title I Grants to Local Educational Agencies July 1, 2014 - June 30, 2015 July 1, 2015 - June 30, 2016  Pass-through Milwaukee Public School District Title I Grants to Local Educational Agencies July 1, 2014 - June 30, 2015 July 1, 2015 - June 30, 2016  Total Title I Grants to Local Educational Agencies	WI Department of Public Instruction WI Department of Public Instruction Milwaukee Public School District Milwaukee Public School District	84.010 84.010	A141-00000-670714 A141-00000-670714 None None	(34,188) - (14,843) - (49,031)	34,188 100,535 14,843 5,580 155,146	90,130 - 8,947 99,077	- 190,665 - 14,527 205,192	190,665 - 14,527 205,192	- - -
Special Education Cluster Special Education - Grants to States Special Education Flow-Through July 1, 2014 - June 30, 2016 Special Education Flow-Through CEIS July 1, 2015 - June 30, 2015 July 1, 2014 - June 30, 2016 Special Education Discretionary July 1, 2015 - June 30, 2016 Special Education Discretionary July 1, 2015 - June 30, 2016 Subtotal	WI Department of Public Instruction	84.027 84.027 84.027	A341-00000-670714 A341-00000-670714 A341-00000-670714 A341-00000-670714 A342-00000-670714	(412,007) - (58,750) - - - (470,757)	412,007 963,059 58,750 161,274 50,966 1,646,056	349,321 - 54,098 - 403,419	- 1,312,380 - 215,372 50,966 1,578,718	1,312,380 - 215,372 50,966 1,578,718	- - - -

(Continued)

### Brookfield, Wisconsin

Schedule of Expenditures of Federal Awards (Continued)
For the Year Ended June 30, 2016

		ł		Accrued		Accrued			
				Receivable	Value	Receivable			
		Federal		(Deferred	or	(Deferred			
	i	CFDA	Pass-Through Entity	Revenue)	Cash	Revenue)			Subrecipient
Grantor Agency/Federal Program Title	Pass-through Agency	Number	Identifying Number	7/1/15	Received	6/30/16	Revenue	Expenditures	Payments
U.S. DEPARTMENT OF EDUCATION (Continued) Special Education Cluster Special Education - Preschool Grants									
Preschool Entitlement		84,173							
July 1, 2014 - June 30, 2015	WI Department of Public Instruction	04.170	A347-00000-670714	(11,045)	11,045	_			
July 1, 2015 - June 30, 2016	WI Department of Public Instruction		A347-00000-670714	(11,040)	33,926	15.112	49.038	49.038	•
Total Special Education Cluster	TT Department of Fabrical motification		710-77-00000-070714	(481,802)	1,691,027	418,531	1,627,756	1,627,756	<del>-</del> _
·				(401,002)	1,031,027	410,551	1,027,730	1,027,730	•
Title III-English Language Acquisition		84.365							
July 1, 2014 - June 30, 2015	WI Department of Public Instruction		A391-00000-670714	(4,474)	4,474	-	-	-	-
July 1, 2015 - June 30, 2016	WI Department of Public Instruction		A391-00000-670714	-	22,254	6,493	28,747	28,747	-
Title II A Improving Teacher Quality		84.367							
July 1, 2014 - June 30, 2015	WI Department of Public Instruction		A365-00000-670714	(13,537)	13,537	-	-	-	•
July 1, 2015 - June 30, 2016	WI Department of Public Instruction		A365-00000-670714		111,450	8,310	119,760	119,760	_
Total U.S. Department of Education	•			(548,844)	1,997,888	532,411	1,981,455	1,981,455	-
U.S. DEPARTMENT OF HEALTH AND HUMAN SEF	DVICES								
Medicaid Cluster	TVIOLO								
Medicaid School Based Services		00.770							
		93.778							
July 1, 2014 - June 30, 2015	WI Department of Health Services		44210600	(90,918)	90,918	-	•	-	-
July 1, 2015 - June 30, 2016	WI Department of Health Services		44210600		393,095	76,745	469,840	469,840	•
Total Medicaid Cluster				(90,918)	484,013	76,745	469,840	469,840	-
TOTAL FEDERAL AWARDS				\$ (639,762)	\$ 2,896,060	\$ 652.915	\$ 2,909,213	\$ 2.909,213	s -
					10001000		+ =10001910	+ x,000,x10	
Reconciliation to Basic Financial Statements									
Governmental Funds - Federal Sources							\$ 2,894,686		
Add: Interdistrict sources							₩ 2,004,000		
Title I Grants to Local Educational Agencies							14 507		
Total Federal Awards							14,527		
Total Total Maids							\$ 2,909,213		

See notes to Schedule of Expenditures of Federal Awards.

Brookfield, Wisconsin Schedule of State Financial Assistance For the Year Ended June 30, 2016

Grantor Agency/State Program Title	Pass-through Agency	State ID Number	State Identifying Number	(Accrued) Receivable Deferred Revenue 7/1/15	Cash Received	Accrued Receivable (Deferred Revenue) 6/30/16	Revenues	Expenditures	Subrecipient Payments
WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION		-							
Special Education and School Age Parents State School Lunch Aid Common School Fund Library Aid General Transportation Aid for Public School Pupils Equalization Aid Integration Aid	Direct Program Direct Program Direct Program Direct Program Direct Program Direct Program	255.101 255.102 255.103 255.107 255.201 255.204	670714-100 670714-107 670714-104 670714-102 670714-116 670714-106	- - - 45,499	\$ 3,585,723 26,971 352,665 164,069 2,700,942	- - 47,439	\$ 3,585,723 26,971 352,665 164,069 2,702,882	\$ 3,585,723 26,971 352,665 164,069 2,702,882	\$ - - - - -
High Cost Special Education Aid School Breakfast Program Educator Effective Eval Sys Grants Public Per Pupil Adjustment Aid Career and Tech Educucation	Direct Program Direct Program Direct Program Direct Program Direct Program Direct Program	255.204 255.210 255.344 255.940 255.945 255.950	670714-108 670714-119 670714-108 670714-154 670714-113 670714-152	- - - 44,080 - -	1,850,865 74,937 2,065 44,080 - 3,813	44,080 983,550	1,850,865 74,937 2,065 44,080 983,550 3,813	1,850,865 74,937 2,065 44,080 983,550 3,813	- - - -

TOTAL STATE FINANCIAL ASSISTANCE

Reconciliation to Basic Financial Statements
Governmental Funds - state sources
Less: Revenues not considered state financial assistance
Tax-exempt computer aids
Total State Awards

\$ 10,455,796

89,579 \$ 8,806,130 \$ 1,075,069 \$ 9,791,620 \$ 9,791,620 \$

\$ 9,791,620

See notes to Schedule of State Financial Assistance.

Brookfield, Wisconsin

Notes to the Schedules of Expenditures of Federal Awards and State Financial Assistance
For the Year Ended June 30, 2016

### **NOTE A - BASIS OF PRESENTATION**

The accompanying schedules of expenditures of federal awards and state financial assistance include the federal and state grant activity of the School District of Elmbrook and are presented on the modified accrual basis of accounting. The information in these schedules is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). and the State Single Audit Guidelines. Therefore, some amounts presented in these schedules may differ from amounts presented in, or used in the preparation of, the basic financial statements. The District has not elected to charge a de minimis indirect cost rate of 10% of modified total direct costs.

### NOTE B - SPECIAL EDUCATION AND SCHOOL AGE PARENTS PROGRAM

The 2015-2016 eligible costs under the State Special Education Program as reported by the District are \$13,050,693.

### **NOTE C - FOOD DISTRIBUTION**

Nonmonetary assistance is reported in the Schedule of Expenditures of Federal Awards at the fair market value of the commodities received and disbursed.

### **NOTE D - OVERSIGHT AGENCIES**

The U.S. Department of Education has been designated the federal oversight agency for the District. The Wisconsin Department of Public Instruction is the state oversight agency for the District.

Brookfield, Wisconsin
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2016

# Section I - Summary of Auditors' Results

	<b>-</b> · · ·	<b>~</b>
Racio	⊢inancial.	Statements
Dasic	ı II lalıcıal	Clatements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
<ul> <li>Material weakness(es) identified?</li> </ul>	No
Significant deficiencies identified?	Yes
Noncompliance material to basic financial statements noted?	No

# Federal Awards and State Financial Assistance

Internal control over major programs:

· · · · · · · · · · · · · · · · · · ·	
<ul> <li>Material weakness(es) identified?</li> </ul>	No
Significant deficiencies identified?	Yes
Type of auditors' report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported	
in accordance with the Uniform Guidance?	Yes
Any audit findings disclosed that are required to be reported in	
accordance with the State Single Audit Guidelines?	Yes

accordance with the State Single Audit Guidelines? Identification of major federal programs:

CFDA Number	Name of Federal Programs
	Special Education Cluster
84.027	Special Education - Grants to States
84.173	Special Education - Preschool Grants
State ID Number	Name of State Programs
255.201	Equalization Aids
255.925	Per Pupil Adjustment Aid

Audit threshold used to determine between Type A and Type B programs:

Federal	\$750,000
State	\$250,000
Auditee qualified as low-risk auditee	Yes

Brookfield, Wisconsin
Schedule of Findings and Questioned Costs (Continued)
For the Year Ended June 30, 2016

# **Section II - Basic Financial Statement Findings**

Finding No.	Internal Control Deficiencies
2016-001	Preparation of Annual Financial Report
Condition:	Current District staff maintains accounting records which reflect the District's financial transactions; however, preparing the District's annual financial report, including note disclosures, involves the selection and application of specific accounting principles which would require additional experience and knowledge. The District contracts with us and our knowledge of applicable accounting principles, financial statement formats, and note disclosures to assist in the preparation of the annual financial report in an efficient manner.
Criteria:	The preparation and review of the annual financial report by staff with expertise in financial reporting is an internal control intended to prevent, detect and correct a potential omission or misstatement in the financial statements or notes.
Cause:	District management has determined that the additional costs associated with training staff to become experienced in applicable accounting principles and note disclosures outweigh the derived benefits.
Effect:	Without our involvement, the District may not be able to completely prepare an annual financial report in accordance with accounting principles generally accepted in the United States of America.
Recommendation:	We recommend the District continue reviewing the annual financial report. While it may not be cost beneficial to train additional staff to completely prepare the report, a thorough review of this information by appropriate staff of the District is necessary to obtain a complete and adequate understanding of the District's annual financial report.

Brookfield, Wisconsin
Schedule of Findings and Questioned Costs (Continued)
For the Year Ended June 30, 2016

# Section III - Federal Award and State Financial Assistance Findings and Questioned Costs

Finding No.	Internal Control Deficiencies
2016-002	Uniform Grant Guidance Implementation
CFDA #:	All federal programs
Compliance Requirement:	Allowable costs/cost principles, cash management, procurement, reporting
Condition:	The District has various policies and procedures in place to safeguard its assets and establish related controls over receipts, disbursements, payroll transactions and general ledger maintenance. Federal awards received by the District are managed through these District-wide policies and procedures; however, the policies and procedures have not been evaluated to ensure compliance with the requirements of Uniform Guidance.
Criteria:	Uniform Guidance requires the District to maintain certain polices related to cash management, cost allowability, procurement, and conflict of interest provisions, along with appropriate financial management systems and internal controls over federal awards to safeguard federal funds.
Cause:	The District has not finalized an assessment of its financial management system and related internal controls over federal awards, along with an evaluation of existing policies for compliance with Uniform Guidance by year end.
Effect:	The District could become noncompliant with requirements of Uniform Guidance, resulting in future findings and questioned costs related to federal awards received by the District. The District's 2016 audit in accordance with the requirements of Uniform Guidance did not identify any instances of noncompliance with respect to direct and material compliance requirements of its major federal award program.
Recommendation:	We recommend the District finalize the assessment of its financial management system and related internal controls over federal awards during the 2017 fiscal year. This assessment should include evaluating existing policies and procedures to determine where additional enhancements should be made or new policies created, a plan to communicate these policies to District employees, and procedures to periodically review and update, as considered necessary.

Brookfield, Wisconsin
Schedule of Findings and Questioned Costs (Continued)
For the Year Ended June 30, 2016

# **Section IV - Other Issues**

Does the auditors' report or the notes to the financial statement include disclosure with regard to substantial doubt as to the auditee's ability to						
continue as a going concern?		_ Yes	X	_ No		
Does the audit report show audit issues (i.e., material non-compliance, non-material non-compliance, questioned costs, material weakness, significant deficiency, management letter comment, excess revenue or excess reserve) related to grants/contracts with funding agencies that require audits to be in accordance with the <i>State Single Audit Guidelines</i> :						
Department of Public Instruction	X	_ Yes Yes		No		
Department of Health Services	X	Yes		_ No		
Was a Management Letter or other document conveying audit comments						
issued as a result of this audit?	X_	_ Yes		_ No		
Name and signature of shareholder	Sa	and;	Nace	ou		
Traine and eignature of endrenous		David Maccoux, CPA				
Date of report		January 5	2017			

January 5, 2017

Brookfield, Wisconsin
Schedule of Prior Year Audit Findings and Corrective Action Plan
For the Year Ended June 30, 2016

# **Status of Prior Year Audit Findings**

There were no prior year single audit finds to follow up on.

# **Corrective Action Plan for Audit Findings**

# 2016-001 Preparation of Annual Financial Report

Management feels the cost of training additional staff to completely prepare the annual financial statements and note disclosures outweighs the benefits. Our Accounting staff has reviewed and approved the financial statements and other information prior to issuance.

# 2016-002 Uniform Grant Guidance Implementation

The District currently has policies and procedures in place to safeguard the assets and transactions related to federal awards. We will continue to work on finalizing a plan that will evaluate our current policies and procedures, include a plan to communicate to all District employees, and review and update polices as necessary.