

Burleigh Elementary School PTO Meeting Minutes
Wednesday, July 13th at 10:00am

Attendance: Christian Pleister, Missy Petersdorf, Crystal Topp, Ricki May, Amie Lalor, Nancy Rusk, Suma Nambiar, Mike Auchter, Kelly Kons

School Update: Christian Pleister

- The staff has been busy with professional development.
 - New math curriculum training”
 - “Inclusive Practices” speaker
 - Leadership Academy
- Still Hiring:
 - A 5th Kindergarten teacher
 - A 6th 2nd grade teacher
 - A K5 Assistant
 - Library Assistant
 - Structural & Learning Support
- Proud to have hired:
 - Nathan Monk - Music
 - Evelyn Woerking - Speech Pathologist
- Sad to say goodbye to DeeDee, who retired from her custodial position after many years of dedicated service to Burleigh.
- The summer K5 Playdates have been well-attended with lots of new families present.
- The conversion from Discovery Lab to the new Makerspace is going very well.
- The back parking lot is being re-finished.
- Burleigh’s boiler was replaced last winter, the cost of which affected long-range planning. Burleigh is hoping to have air-conditioning installed next summer.
- 2016-17 School Year Theme - “Proud Past, Bright Future” as we celebrate Burleigh’s 50th year.
 - Including activities like - Throwback Thursday, Burleigh Trivia, and Family Night

President: Crystal Topp

- 2016-2017 Monthly Meeting Dates:
 - 09/20 -- 6:30pm
 - 10/12 -- 9:00am (vote on grant request submissions)
 - 11/09 -- 9:00am (budget meeting)
 - 12/14 -- 9:00am
 - 01/10 -- 6:30pm
 - 02/08 -- 9:00am
 - 03/08 -- 9:00am
 - 04/04 -- 6:30pm
 - 05/24 -- 9:00am

- Other Important Dates:
 - 09/09 - Quarterly "Give Back" fundraising night
 - 09/23 - Pep Rally
 - 10/10 - Fun Run
- Elmbrook Parent Leadership Council
 - Looking into Insurance for PTOs

Treasurer: Mike Auchter

- Reminder - **NO** Party Fees will be collected this year.
- Approximately \$6000 available for Staff Grants. Forms have been distributed to staff & will be voted on at the 10/12 PTO meeting.

Director of Activities: Ricki May

- Staff Welcome Back Luncheon (8/31 at 12pm) Chairs: Amie & Amanda
- Welcome Back Coffee (09/01 at 9:00am) Chairs: Amie Lalor & Amanda Bates
 - ALL parents are invited to enjoy coffee and treats on the first day of school. Mr. Pleister will speak and the PTO will share important information

Director of Fundraising: Suma Nambiar

- Giving Back Events (GBE) – Suma
 - * 6/3 – Yo Mama update (\$290.21 to benefit the Makerspace)
 - This year we will only have one GBE quarterly.
- School Supply Packs, Chair:
- Spirit Wear, Chair:
- Bookstore, Chair: Danielle V.

Director of Volunteers: Nancy Rusk

- PTO chair positions still available!
- MMOB, Chair: Lori Moss

New Business:

- Adjustments were made to several director positions. A responsibility list was then created to go along with each position.